

**Food Safety and Standards Authority of India**  
(Ministry of Health and Family Welfare)  
**FDA Bhawan, Kotla Road,**  
**New Delhi-110002**

**Filling up of Director, Food Research and Standardisation Laboratory (FRSL), Ghaziabad  
under Food Safety and Standards Authority of India on deputation / short term contract  
/direct recruitment basis-reg**

**File No.12031/01/2009/Admn-FSSAI**

**Dated: 22<sup>nd</sup> Nov, 2011**

Food Safety and Standards Authority of India, a statutory regulatory body under the Ministry of Health and Family Welfare proposes to fill up the post of Director in the Pay Scale of Rs 37400-67000 (PB-4) with Grade Pay of Rs 8700, on **Deputation (including Short Terms Contract) or direct recruitment basis**. The detailed notice containing application format, terms and conditions, eligibility/experience criteria issued vide circular of even no. dated 22<sup>nd</sup> Nov,2011 is available on the website of the Authority [www.fssai.gov.in](http://www.fssai.gov.in) .

Officers from Central / State Governments/ UTs/Autonomous Bodies / recognised Research Institutions / Universities / PSUs or semi government/statutory organisations having requisite qualification and experience and who fulfil other eligibility conditions contained in the recruitment notice/circular shall be considered for appointment.

The last date for receiving applications is 02.01.2012. The reference date for eligibility will would be the last date of the date of receipt of applications to determine the eligibility, age limit and qualifications/experience. Applications complete in all respects in the appropriate pro-forma through proper channel should reach the undersigned at **Food Safety and Standards Authority of India, Room No.416, FDA Bhawan FDA, Next to National Bal Bhawan, Kotla Road, New Delhi-110002 on or before the closing date of the receipt of applications.**

**Sd/-**  
**(Sanjay Singh)**  
Dy. Director (E&A)  
Tel. 011-23237421

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**Food Safety and Standards Authority of India**  
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**FDA Bhawan, Kotla Road,**  
**New Delhi-110002**  
**Dated: 22<sup>nd</sup> Nov, 2011**

**CIRCULAR**

**Subject: Filling up of post of Director, Food Research and Standardisation Laboratory (FRSL), Ghaziabad in Food Safety and Standards Authority of India on deputation / short term contract/ direct recruitment -reg.**

Food Safety and Standards Authority of India, an autonomous body under Ministry of Health & Family Welfare proposes to fill up one post of Director in Food Research and Standardisation Laboratory (FRSL), Ghaziabad through Deputation (including Short-Term Contract) or Direct Recruitment. Officers belonging to Central Government, State Government or Union Territory Administrations or Universities or recognised Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous organisations, who meet the eligibility conditions shall be considered either for appointment on deputation (including short term contract) or on direct recruitment basis. The post is unreserved and is likely to be permanent/continue.

1. **Name of Post:** Director, Food Research and Standardisation Laboratory, Ghaziabad
2. **Duties attached to the Post:**
  - (i) Head of Institution and supervise all technical, financial and administrative functions of the laboratory.
  - (ii) Function as Director of Central Food Laboratory for analysis of food items samples at appellate level forwarded by Trial Courts under statutory provisions of Prevention of Food Adulteration Act, 1954/ the Food Safety and Standards Act, 2006 and tender evidence in court when summoned for this purpose.
  - (iii) Functions as assigned by Food Safety and Standards Authority of India under Food Safety and Standards Act, 2006 from time to time.
3. **Scale of Pay:** PB-4: Rs.37400-67000/- with grade pay of Rs.8700/- (**Rs.14300-400-18300/- Pre-revised scale**)
4. **Age Limit:**
  - (i) For appointment by deputation (including Short-Term Contract), age not exceeding 56 years as on the closing date for receipt of applications.
  - (ii) For direct recruitment, age not exceeding 50 years as on the closing date for receipt of application. (Relaxable for regularly appointed Central/UT Govt. servants up to five years as per the instructions issued by the Govt. of India from time to time).
5. **Eligibility for Deputation (including Short-Term Contract):** Officers under Central Government, State Governments or Union Territory Administrations or Universities or recognised Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous organisations:
  - (i) holding analogous post on regular basis; or
  - (ii) holding post with 5 years' regular service in the scale of Rs.12000-16500 (pre-revised) or equivalent and
  - (iii) possessing the educational qualifications and experience prescribed for direct recruits as indicated against Item No. 6 below.

**6. Qualifications and Experience for the Post (applicable to Deputation including Short-Term Contract) or Direct Recruitment**

**Essential Qualifications:**

**A. Educational:**

Master's degree in Chemistry/Bio-Chemistry/Chemistry of Foods and Drugs and Water/Food Technology/Microbiology/ Food and Drugs from a recognised University or equivalent.

**B. Experience:**

- (i) 15 years' experience in Food Processing/Food Analysis/Food Standards or related areas, out of which at least 10 years should be in Laboratory or Research Organisation in the analysis of Food and knowledge of Food Standards and of problems connected with Food Adulteration. Out of 15 years' experience as above, at least 5 years experience should be in supervisory capacity.
- (ii) 8 years' experience of conducting/guiding research on Food Composition (evidence to be furnished.)

**Desirable:**

- (i) Training and Research in Toxicology or Bacteriology or GM Food.
- (ii) Doctorate in the subject concerned.

**NOTE:** The qualifications are relaxable at the discretion of Food Authority in case of candidates otherwise well qualified.

- 7. Period of Deputation/Short-Term Contract:** The period of deputation/short-term contract including the period of deputation/short-term contract in another ex-cadre post held immediately preceding this appointment in the same or other organization/department of the Central Government shall ordinarily not exceed 5 years. The terms of deputation including pay of the officials selected on deputation will be governed by provisions laid down in the Department of Personnel and Training's No.6/8/2009-Estt.(Pay II) dated 17<sup>th</sup> June, 2010 as amended from time to time. Applications in appropriate proforma alongwith complete and up to date certified copies of CR Dossiers of last five years of the officials who can be spared in the event of their selections, may be sent by the controlling authority before the closing date. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officials are correct and no disciplinary proceedings are either pending or contemplated against him/her. The integrity of the officer may also pleased be certified. It may also be confirmed that no major/minor penalty has been imposed on him/her during the last ten years.

The candidates selected for direct recruitment shall be governed by Food Safety and Standards Authority of India service conditions which are being finalised in consultation with Central Government.

**8. General Conditions:**

- (i) Candidates working in Central Government or State Government Departments or Union Territory Administrations or Universities or Recognised Research Institutions or Public Undertakings or Semi-Government or Statutory or Autonomous organisations should be apply in appropriate proforma (Annexure-I) through proper channel. The proforma of application for Direct Recruitment and Deputation (including Short-Term Contract) is available on FSSAI website ([www.fssai.gov.in](http://www.fssai.gov.in))
- (ii) The eligibility, age limit and qualifications/experience would be determined as on closing date of receipt of application.
- (iii) Candidates will need to produce proof of the details furnished in their applications as and when required.
- (iv) Only Indian Nationals need to apply.
- (v) Canvassing in any form will be a disqualification.
- (vi) The prescribed essential qualifications as shown in Item No.6 above are the minimum and the mere possession of the same does not entail candidates to be called for interview.
- (vii) Incomplete applications as well as those received after the closing date will be not considered.
- (viii) The applications should be sent in an envelope superscripted 'Application for the post of Director, Food Research and Standardisation Laboratory, Ghaziabad in the Food Safety and Standards Authority of India.
- (ix) Applications complete in all respects and in the appropriate pro-forma through proper channel should reach Dy. Director (Estt. & Admn), FDA Bhawan, Kotla Road, New Delhi-110 002, within 30 days from the date of publication of this advertisement.

**Curriculum Vitae Pro-forma**

1. Name and address (in Block Letters): .....
2. Date of Birth (as per matriculation certificate).....
3. Date of retirement under Central/State Govt. rules: .....
4. Educational Qualifications.....
5. Whether eligibility conditions are fulfilled.....
6. Details of employment, in chronological order. Enclose a separate sheet duly Authenticated by your signatures, if the space below is insufficient.....

Recent Passport size photo duly signed by the candidate

Office /Institution	Post held	From	To	Pay Scale	Nature of Duties in details

7. Nature of present employment i.e. permanent/temporary/ad hoc:
8. In case the present employment is on deputation/contract basis, please state.....
  - a) The date of initial appointment: . . . . .
  - b) Period of appointment on deputation/contract:
  - c) Name of the parent office/organization to which you belong:
9. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column.):
  - a) Central Government
  - b) State Government
  - c) Autonomous organization
  - d) Government Undertaking
  - e) Universities
  - f) Others
10. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade:.....
11. Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the re-revised scale of pay.....

12. Total emoluments per month now drawn: .....

13. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to).....

(i) Additional academic qualifications :

(ii) Work experience over and above prescribed in the Vacancy Circular/Advertisement:

14. Please state whether you are applying for deputation/absorption/reemployment Basis (Officers under Central/State Government are only eligible for "Absorption". Candidates of non-Governmental Organizations are eligible Only for Short Term Contract):

15. Whether belongs to SC/ST/OBC: .....

16. Remarks (The candidates may indicate information with regard to:

(i) Research/publications and reports and special projects

(ii) Awards Scholarship/Official Appreciation

(iii) Awards Scholarship/Official Appreciation

(iv) affiliation with the professional bodies/institutions/societies and any other information:

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

Signature of the candidate

Official Address:

**Countersigned**  
(Employer with seal)

**CERTIFICATE**

1. Certified that the particulars furnished by Shri/Smt/Kum\_\_\_\_\_ have been verified from his/her service record and found correct.
  
2. No vigilance case is either pending or contemplated against Shri/Smt/Kum..... His/her integrity is certified.
  
3. No major/minor penalty was imposed on Shri/Smt./Kum .....during the last 10 years as per records in the Ministry/Department.

**Signature of Head of Office /Department**