

F. No. E-12018/01/2013-E&A
Food Safety and Standards Authority of India
Ministry of Health and Family Welfare

FDA Bhavan, Kotla Road,
New Delhi – 110002
Dated the 15th Feb, 2013

VACANCY NOTICE

Subject : Filling up the posts in the Food Safety and Standards Authority of India on contract basis - reg.

The Food Safety and Standards Authority of India (FSSAI) is an autonomous statutory Authority set up under the Food Safety and Standards Act, 2006 for laying down science based standards for articles of food and to regulate their manufacture, storage, distribution, sale and import, to ensure availability of safe and wholesome food for human consumption.

2. FSSAI has to start operations at Cochin for the imported food clearance system. For making the office operational, Food Safety and Standards Authority of India requires suitable manpower on contract basis as per the details contained in Annexure-I. The Indian nationals fulfilling the eligibility criteria as stipulated in Annexure-I may apply in the prescribed format (Annexure-II).

3. Last date of receipt of application duly signed in the prescribed format alongwith necessary certificates/documents by e-mail only on sunilb@fssai.gov.in is 6th March 2013. No hard copy will be accepted in any case. Application received after due date or without necessary documents or otherwise found incomplete will not be considered. The application without contact no. and e-mail Id will be rejected at the first instance. Interviews are most likely to be held in Chennai. The shortlisted candidates would be informed through e-mail well in advance. The Food Authority reserves the right not to fill up all or any of the vacancies or to cancel the advertisement at any stage.

Sd/-

(Sunil KS Bhadoria)
Assistant Director (Estt & Admn)
Tel. 011-64726113

Annexure-I

SN	Post and remuneration	No of Posts	Essential eligibility criteria
1.	Technical Officer Rs.25,000/-p.m. consolidated	2	Masters Degree or equivalent from a recognised university or institution in field of Chemistry/Bio chemistry/Food Technology/Edible Oil Technology/ Microbiology/Dairy Technology/ Agriculture Sciences/Veterinary Science/Bio-technology or any other subject related to food science.
2.	Admin.Cum Accounts Assistant Rs.25,000/-p.m. consolidated	1	(i) Bachelor's Degree in commerce/ finance from a recognised University/institution. (ii) Should be computer literate and proficient in using accounting software.
3.	Data Entry Operator Rs.15,000/-p.m. consolidated	1	Must have passed 12 th Standard or equivalent or higher examination from a recognised Board or University. Typing speed of 35 words per minute is essential. Typing Test will be administered on the Computer in English only.
4.	Attendant Rs.10,000/-p.m. consolidated	1	Must have passed Matriculation Examination OR equivalent from a recognized Board. Note- Candidates acquiring computer proficiency may be given preference.

Age : Maximum Age limit for contract is 40 years as on closing date.

Note-1: Candidates who have not acquired/will not acquire the educational qualification as on the closing date of receipt of application will not be eligible and need not apply.

Note-2: As per Ministry of Human Resource Development Notification No. 44 dated 01.03.1995 published in Gazette of India edition dated 08.04.1995, the Degree obtained through open Universities/ Distance Education Mode needs to be recognized by Distance Education Council, IGNOU.

Note-3: All candidates will be required to produce the relevant Certificate in Original such as Mark sheets, Provisional Certificate, as proof of having acquired the minimum educational qualification etc. at the time of interaction failing which the candidature of such candidate will be cancelled.

Note-4: Candidates having work experience in Central/State Government/ Autonomous Bodies/ Research organisations will be given preference.

Annexure-II

Application for the post ofcontract basis in Food Safety and Standards Authority of India at Cochin.

1. Name and address (in Block Letters):

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Latest coloured
passport size
photograph with
white background
duly attested by a
Gazetted Officer

2. Date of Birth (as per matriculation certificate).....

3. Educational Qualifications.....

Name of examination	Board/University	Year	Maximum Marks	Marks Obtained	Class

4. Details of employment, if any, in chronological order.....

Office/Institution	Post held	From	To	Pay Scale	Nature of Duties

5. Total emoluments per month now drawn, if employed:

6. Additional information, if any, which you would like to mention in support of your suitability for the post:

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(i) Additional academic qualifications:

7. Whether belongs to SC/ST/OBC:

8. Remarks (The candidates may indicate information with regard to):

(i) Research/publications and reports and special projects.....

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(ii) Awards Scholarship/Official Appreciation.....

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(iii) Affiliation with professional bodies/institutions/societies and any other information.....

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DECLARATION

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature(in running hand)*.....

Name of the candidate.....

Telephone*.....

e-mail*.....

*** mandatory fields.**
