



F. No. 18-07/GA/2020-FSSAI
FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
3RD FLOOR, FDA BHAWAN, KOTLA ROAD,
NEW DELHI-110002.

Dated, the 3rd September, 2021

TENDER NOTICE

**INVITING BIDS FOR RENOVATION OF CONFERENCE ROOM WITH INTERIORS,
FURNITURE & FIXTURES, AUDIO/VISUAL, CIVIL & OTHER MISC WORK AT 3rd
FLOOR, FSSAI, FDA BHAWAN, NEW DELHI.**

Food Safety and Standards Authority of India (FSSAI) invites **online bids** from reputed & experienced contractors of appropriate class registered with Govt/Semi Govt Organisation and should have working experience in Delhi/NCR for carrying out renovation work including interior work, customised furniture and fixtures, audio/visual, civil and misc works at 3rd Floor, FDA Bhawan, Kotla Road, New Delhi – 110002 as per details indicated in Part-II of this RFP.

02. The bids are to be submitted in two parts viz Technical and Commercial/Price Bid. Technical bid will contain Bid Security Declaration (BSD), an undertaking for acceptance of all terms and conditions, qualification document, and the Price Bid which will be as per the prescribed format i.e. Annexure-5 attached with this RFP.

03. Tender document containing detailed specifications, terms & conditions are available on FSSAI **website: www.fssai.gov.in. and on CPP Portal viz Govt e-procurement system at etenders.gov.in**. The same can also be obtained from GA Division, FSSAI, 3rd Floor, FDA Bhawan, Kotla Road, New Delhi free of cost.

04. The duly filled in Tender Document with relevant supporting documents addressed to Director (GA), FSSAI, 3rd Floor, FDA Bhawan, Kotla Road, New Delhi 110002 may be submitted online on or before 05th October, 2021 by 1100hrs.

05. **Address for communication:** Assistant Director (GA), Food Safety and Standards Authority of India (FSSAI), 3rd Floor, FDA Bhawan, Kotla Road, New Delhi - 110002 (email: gadmin@fssai.gov.in).

Director (General Administration)
Food Safety and Standards Authority of India

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INTERIORS, FURNITURE & FIXTURES, AUDIO/VISUAL, CIVIL & OTHER MISC
WORK AT 3rd FLOOR, FSSAI, FDA BHAWAN, NEW DELHI

1. This RFP is divided into five Parts as follows:
 - (a) **Part I** – Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, Validity period of tenders, etc.
 - (b) **Part II** – Contains essential details of the works/services required, such as the Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.
 - (c) **Part III** – Contains Standard Conditions of RFP.
 - (d) **Part IV** – Contains Special Conditions applicable to this RFP and which will also form part of the contract with the successful Bidder.
 - (e) **Part V** – Contains Evaluation Criteria and Format for Price Bids.
2. This RFP is being issued with no financial commitment and the FSSAI reserves the right to change or vary any part thereof at any stage. FSSAI also reserves the right to withdraw the RFP, should it become necessary or considered appropriate at any stage without assigning any reason thereof.

PART I – GENERAL INFORMATION

1. **Last Date and Time for Depositing the Bids.** **05 Oct, 2021 at 1100 hrs.**

The Bids, both Technical and Commercial should be submitted online by due date and time. The responsibility to ensure this lies with the Bidder.
2. **Manner of Depositing the Bids.** Bids are to be submitted online on CPP Portal.
3. **Time and Date for Opening of Bids.** Bids will be opened at **1200 hrs on 05-10-2021**. If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/ time, as intimated by FSSAI.
4. **Opening of Bids.** Bids will be opened as per above given schedule. Please note that only the Technical Bid would be opened on the time and date mentioned above. The financial Bid of only those firms will be opened, whose Technical Bids are found compliant/suitable after Technical Evaluation is done.
5. **Submission of Bids**

(a) Bids against this RFP are required to be submitted, as stated above, under a two-bid system as per the technical requirements indicated in **Part – II of this RFP**. The technical bids are to be accompanied with BSD and other related supporting documents.

(b) Commercial bids of only the technically qualified bidders would be opened/considered and no representation in this regard shall be entertained.

6. **Clarification of RFP.** Bidders may seek clarifications in writing regarding this RFP document within ten days (10 days) of issue of RFP i.e. by **25th Sept, 2021**. FSSAI shall respond in writing to any such request for clarifications and all such clarifications shall be posted on the official website of FSSAI i.e. www.fssai.gov.in and also on CPP portal. It is recommended that all bidders physically inspect the venue for the proposed work and services to get an accurate estimation of the requirements, prior to submission of their Bids.

7. **Pre-Bid Conference.** A pre bid meeting will be held on **20-09-2021 at 11 AM** in the office of Food Safety and Standards Authority of India at 3rd Floor, FDA Bhawan, Kotla Road, New Delhi - 110 002, to clarify issues and to answer queries on any matter pertaining to the bid that may be raised. The bidders willing to attend the pre-bid conference are requested to inform the FSSAI beforehand in writing or through email. They may also bring their queries in writing which could also be sent through email not later than two days before the scheduled date of pre-bid meeting. The bidders are requested to examine the Qualifying and Technical requirements of the Bid Documents so as to avoid any confusion/scope of not adhering to fulfilling the required conditions and submission of supporting documents along with the bid. In case bidders choose to offer or suggest better features/specifications/design etc; and concept/material to be used the same shall be discussed by the bidders in the pre-bid meeting and bidders shall also clearly spell out the advantages and superiority of going by such deviations, if they consider it more appropriate and necessary for better execution of the proposed work. The documentary evidence for offering such suggestions with justification shall have to be submitted to FSSAI during the pre-bid meeting. Based on FSSAI's confirmation on these points, bidder will submit its offer and will not be allowed to make any further technical deviation at the time of submission of technical offer. Minutes of pre-bid conference/meeting, including the text of the queries raised and the responses/suggestions given, together with any responses prepared after the meeting, will be transmitted without delay to all purchasers of the bidding documents and/or published on FSSAI's website www.fssai.gov.in and on CPP Portal. Any changes which may become necessary as a result of pre-bid meeting may be made by the FSSAI exclusively through the issue of an addendum and not through the minutes of the pre bid meeting. **It may be noted that non-attendance at the pre bid meeting will not be a cause for disqualification of a bidder and is purely voluntary.** The maximum number of participants from an applicant, who chooses to attend the Pre-Bid Conference, shall not be more than two persons. The representatives attending the Pre-Bid Conference shall be in possession of an authority letter, duly signed by the authorised signatory of his/her organisation.

8. During evaluation and comparison of bids, the FSSAI may, at its discretion, ask the bidder for a clarification on his bid. No post-bid clarification by the bidder will be entertained.

9. Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection of the bid and the bidder may be banned from submitting bids for next five years. Conditional tenders will be rejected.

10. **Validity of Bids.** The Bids should remain valid for a period of **120 days** from the last date of submission of the Bids.

11. **Earnest Money Deposit/Bid Security Declaration (BSD)**. Bidders are required to submit Bid Security Declaration (BSD) in lieu of Earnest Money Deposit (EMD). If the bidders does not honour the terms and condition they will not be permitted to participate in any tender for the next ten years.

12. **Rejection of Bids**. Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection of bid. Conditional tenders will be rejected. Bids not submitted as per prescribed format will also be rejected.

PART II – ESSENTIAL DETAILS OF ITEMS/SERVICES REQUIRED

Introduction. FSSAI intends to modify/upgrade its conference hall facility at 3rd floor, FDA Bhawan, Kotla Road, New Delhi. The renovation work will include minor modifications inside wherever needed, interior work, civil and electrical work, supply, installation of customized office furniture as per drawing/design provided, installation of audio visual system and misc work. The detail for the requisite jobs to be carried out are mentioned in RFP and the layout plan is attached as Appendix-A to this RFP.

The details of work description with estimated quantities which would be required for the proposed renovation work is given below:-

S.No.	Items/Description	Unit	Qty
	DISMANTLING		
1	Demolishing of False Ceiling manually/ by mechanical means including disposal of unserviceable material from site & usable material to be stake at site as per direction of concerned official.	Sqm	100
2	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead : Of area beyond 3 sq. metre	Each	4
3	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction in Cement Mortar	Cum	5
4	Removal of debris from site and shifting to appropriate location as per the local authority regulations.	Cum	6
	TILES / STONE / MARBLE		
5	Flooring (Dry Area): Floor tiles and skirting (100 mm height) in general & dry areas shall be of Vitrified Tiles 800x800mm / 1200 x 1800 mm / 1200x 1200 mm of approved color laid on a bed of 20mm thick cement mortar 1:3 (1Cement:3 Coarse sand) finished with a flush/ spacer pointing in tile grout with matching epoxy including preparation of surface, cleaning etc complete. (Make Kajaria/Somany/Nitco or equivalent make)	Sqm	120

	PAINTING		
6	Internal Wall Paint : Providing & making only the base coat and preparation of the surface for the wall paper. Providing and applying wall putty of approved make and quality over plastered surface to prepare the surface even and smooth complete.(Birla putty)	Sqm	100
7	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade : Two or more coats	Sqm	50
	FALSE CEILING		
8	Repairing of the existing false ceiling by filling the lights cutting of new lights and minor changes as per design	Sqm	50
9	Providing and fixing false ceiling at all height including providing and fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with Connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound , jointing tapes , finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction but excluding the cost of painting with :		
10	12.5 mm thick tapered edge gypsum plain board conforming to IS:2095 (Part-I) : Board with BIS certification marks)	Sqm	65
11	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete	SQM	120

	ELECTRICAL WORK		
12	Electricals: Providing electrical work comprising of PVC Conduiting, Point / Power wiring, including CAT-6 cabling of D-Link Make, EPBAX, CCTV, LAN & Networking and for Office Automation, HUB common connector, cabling from Router to Conference Room (Havells FRLS or equivalent), Modular Switches, Sockets with boxes (Northwest or Norises or Legrand or equivalent) & respective cover plate. All the wiring shall be terminated at existing server room / DVR/ Panel room etc as per the design and detail as per given specifications and amended upto date.	Sqm	100
13	SITC of 36 watts LED down lighter of size 600x600mm direct in the false ceiling recessed type including testing & commissioning complete as required (Phillips/Syska/wipro/Max or equivalent make) as per design	Each	4
14	SITC of 15 watt LED type Down Lighter fitting direct in the false ceiling (Recessed) type i/c testing commissioning and connection etc complete as required (Phillips/wipro/Max or equivalent make) up to 150mm in size whether round or square as per design	Each	15
15	SITC of 6 watt LED type Down Lighter fitting direct in the false ceiling (Recessed) type i/c testing commissioning and connection etc complete as required (Phillips/wipro/Max or equivalent make) up to 150mm in size whether round or square as per design	Each	8
16	SITC of essential LED tube Fitting 4' 20w/840 T8 1nd 1200 on surface or cove i/c connection etc are required (Philips/Leolux/Wipro/Max or equivalent make) of 18 watt LED tube.	Each	2
17	SITC of Profile LED light fitting in 18mm x 15mm aluminium channels fitted with LED bulbs upto 100pc in each running meter length with SMPS of up to 120 watts max as required in wooden or POP false ceiling.	Mtr	10
18	SITC of designer hanging lights maximum size up to 750mm x 200mm x 200mm fabricated out of fabric or glass on MS powder coated round or square bar frame fitted with CFL or LED bulbs as per design.	Each	4
19	Providing & fixing Designer profile lights completely customized to the size and designs provided by the Project Architect in required colour & specifications and including the cost of light fixture, cost of customization, fixing materials, labour, transport and lifting & handling charges (30Watt/50mm/6500K/ recessed)		
i)	25 mm wide straight profile lights	mtr	10
ii)	25 mm wide in Designer shape	mtr	8
i)	50 mm wide straight profile lights	mtr	8
ii)	50 mm wide in Designer shape	mtr	8
iii)	100 mm wide rectangular shape 50Watt	mtr	8

20	Providing & fixing upto 3 watt LED lights for Nitches and wall panelling to be used as wall washers as directed by the Project Architect in required colour & shade preferably in Phillips, Leolux, or equivalent make	each	6
21	Providing & fixing upto 3/6 watt LED strip lights for vertical Nitches and wall panelling to be used as wall washers as directed by the Project Architect in required colour & shade preferably in Phillips, Leolux, or equivalent make	mtr	10
	CHAIRS AND SOFA SETS		
22	Providing and Supplying of ergonomically designed fabric upholstered high back revolving chair for use of official's/meeting purposes. The Seat and Back Cushion of the chairs should be pressed on 12mm hot press moulded ply. The seat cushion of the chair should be made up of 50mm thick High Density of 45±2 Kg/m ³ polyurethane foam and back cushion should be made up of 38mm thick High Density 33±2 Kg/m ³ . The polyurethane foam shall be as per manufacturer's specification. The hardness of foam shall be 20 kg on hampden machine and 25% compression and it should be covered with fabric as per manufacturer's shade card. (Fabric colour shall be approved by concern official)	Nos	1
	The arms of the chairs should be black as per manufacturer specification. The Gas lift mechanism should be tested as per BIFMA X 05.01.2002 Standards. The tilting mechanism should be synchro-tilt mechanism as per international ergonomics standards any position locking. The pedestal should be five legged injection moulded in black 30% glass -filled nylon and fitted with 5 nos twin wheel castors. The castors of the chairs should be glass filled, twin wheel castors confirming to BIFMA Standards X 05.01.2002 tested to perform 1,00,000 cycles with 225 lbs Load. NOTE: The back and base of chair should be supplied with black polypropylene moulded covers. (Fabric colour shall be approved by concern official) Overall Height of chair should be minimum 1225 mm (Inclusive of maximum adjustment of gas lift mechanism) All material should be used of relevant ISI specification and as approved by the concerned officer.		
23	Specifications for use of official's/meeting purposes revolving medium back chair: The Seat and Back Cushion of the chairs should be pressed on 12mm hot press moulded ply. The seat cushion of the chair should be made up of 50mm thick High Density of 45±2 Kg/m ³ polyurethane foam and back cushion should be made up of 38mm thick High Density 33±2 Kg/m ³ . The polyurethane foam shall be as per manufacturer's specification. The hardness of foam shall be 20 kg on hampden machine and 25% compression and it should be covered with fabric as per manufacturer's shade card. The arms of the chairs should be black.	Nos	22

	<p>The Gas lift mechanism should be tested as per BIFMA X 05.01.2002 Standards. The pedestal should be five legged injection moulded in black 30% glass -filled nylon and fitted with 5 nos twin wheel castors. The castors of the chairs should be glass filled, twin wheel castors confirming to BIFMA Standards X 05.01.2002 tested to perform 1,00,000 cycles with 225 lbs Load. It should have synchro single point locking arrangement. Note -. The back and base of the chair should be supplied with fabric upholstered. (Fabric colour shall be approved by concern official) All material should be used of relevant ISI specification Overall Height of chair should be minimum 970 mm (Inclusive of maximum adjustment of gas lift mechanism) All material should be of high quality used of relevant ISI specification and as approved by the concerned officer.</p>		
24	<p>Supply of premium chair for computer tables with overall dimension (w) 49cm (D):63.0 cm (H): 81.5 cm and seat height (SH): 44-56 CM (adjustable). The seat/back shall be made up of 1.2 cm thick hot pressed plywood, upholstered with poly viscose fabric (67% polyster + 33% Viscose), (color and texture as decided) or polyester bearing the weight of 330 gm/mtr for a span of 1.2 meters. The seat and back shall be made up of molded Polyurethane Foamwith PVC lipping all round. The seat (SIZE: 49.0cm. (W) x 44.0cm. (D) Should have a water fall edge and back (SIZE: 50.0cm. (W) x 49.0cm. (H) Foam shall be designed with contoured lumbar support. The one-piece armrests shall be made of black integral skin polyurethane with 50-70 "A" Hardness and reinforced with M.S. insert. The armrests shall be scratch and weather resistant. The armrests shall be fitted to the seat with seat/armrest connecting strip assembly made of 0.5cm. thk. HR steel. The center pivot mechanism shall be designed with features: 3600 revolving type. 17° maximum tilt on pivot at center. Tilt tension adjustment. Upright locking. The bellows is 3 piece telescopic type and injection molded in black Polypropylene. The base shall be in chrome (glossy) finish and fitted with 5 nos. twin wheel castors (castor wheel dia. 5.0cm.). The pedestal shall be of 65.0 cm. pitch center dia. (75.0 cm with castors) The twin wheel castors should be injection molded in black Nylon for trouble free movement.</p>	Nos	20
	TABLES		
25	<p>Providing and fixing CONFERENCE ROOM Table with the following specifications:- The table is to be supplied in completely knock down conditions for assembly at site. The construction of the main table shall be free standing structure constructed with the help of mini-fix dowels and pins. The table should be made up of min 32mm thick Plywood with balancing laminate. Top is finished with 1 mm thick laminate of Merino or equivalent make. The table should have edge finished with matching tape or laminate. The Plywood/ Board shall be of water proof Interior Grade as per IS specifications. The table connections have to be made in such a way that no gaps should be seen in between the tables. The provision of Wire carrier shall be as per manufacturer specifications. Table shall be made in following configuration:- 1) Conference</p>	Nos	1

	Table 13 Seater -1 nos (9000 mm x 600 mm) shall be divided into 6 pieces of 1350x600mm and 1 piece of 900x600mm as per design and drawing. Note: The seating system design shall be modular / changeable as per drawing.		
26	<p>Supplying and installation of modular computer work unit of minimum dimension 1200mm (W) x 600mm (D) x 760mm (H) with ample storage (drawer unit) provisions as per drawing & design, with a 50mm thick panel oneither sides of total ht 2100mm. A variation of +/-150mm either side shall be tolerable as/availability of product in mentioned makes. The work station shall be made up of 19mm BWP block board (in different thicknesses as per requirement of the design) finished in machine pressed 1.0mm laminate color as decided by the client. The side and rear, 2100mm high partition panel of 50mm width, made up of multiple layers of 12mm / 19mm block board with outer finished paneling of laminate and tackable fabric as per the drawing provided. This partition member shall have in it a hollow space to run the Data and power cables, + space for recessed switch plate as per drawing provided, the said partition panels to have partly toughened glass verticals as design elements. The tack-able fabric shall be mounted on 12mm soft board including a set of trays with it. The color and texture of laminate, fabric etc. shall be a combination (asper the design or choice of the office in charge) as decided by buyer. The unit shall have a cabinets / drawers unit as per drawing provided. The drawers shall be supported on telescopic runners of hettich / ozone equivalent make. The lower portion shall have hinged shutter doors as per drawing, with spring loaded self closing hinges of hettich or equivalent make. All the drawers, cabinets shall have a tumbler locking mechanism classic furniture pad lock with steel/ nickel finish, of godrej / doorset / harison or equivalent make. All the handles shall be S.S brushed finish and to be as per approval by buyer/ client . The flat exposed edges shall be sealed with 4mm thick teak wood lipping duly duco painted in matching colour to the laminate around. The unit shall be complete in all respect including making space & provisions for electrical agency for laying of wiring (telephone, power, data and voice) in provided raceways and provisions for fixing of switch plates, switches, sockets etc. The complete unit shall be having wire managers, required accessories etc.</p>	Nos	20
27	The side table should be of premium quality. It should be 0.95 cm thick float glass with high Quality teak wood framing / MS ERU high quality chrome plated framing. Material should be used of relevant ISI specification and as approved by the concerned officer. Approx. Size shall be - 450mm (W)x 450mm(D)x 425 mm (H) (min) NOTE: The side table & centretable should be from the same model/alike.	Nos	7
	WOODEN STORAGE UNITS		

28	Providing and fixing file / storage cabinets in sizes as per design or site requirements made up of BWP block board (of different thicknesses as/ design) finished in machine pressed laminate (colour / texture to be as decided by FSSAI/ matching to the adjoining work stations / wood work. A variation of up to 50mm in either dimension shall be tolerable for getting the desired product in mentioned makes. The inside to be finished in 1mm thick laminate or matching to the exteriors. A-class teak wood 4mm lipping / 2mm thick taping shall be used as lipping etc. wherever required, to be polished to match same shade as laminate. Cabinets to be made as per drawing provided , with all necessary fittings and fixtures such as telescopic channels, hinges, magnetic catchers (hettich make) and handles (S.S. brushed finish) , proper locking mechanism, pad lock with steel/ nickel finish, of godrej/doorset / harison or equivalent make etc. all complete. The cabinet shall be mounted either on floor or wall using 6 - 12mm waterproof ply (duro or equivalent) as backing with wooden anchors (gitti) placed @ 300mm c/c on wall. The item shall include making good any holes, wire managers, + fixing on wall wherever required.		
i)	Having Depth of up to 450mm	Sqm	5
WOODEN PARTITIONS AND PANELLING			
29	Providing and fixing in position veneer ply/laminate paneling with appropriate and necessary dash fasteners to ensure stability. The paneling consists of 12mm commercial ply with 4mm th. veneer or 1mm kaminante , all wood section / frame with one coat of primer and one coat of synthetic enamel paint complete in all respects asper detailed drawings and as directed by the concerned official.	Sqm	20
30	Providing and fixing in position veneer ply paneling made out of frame work of 50 x 50mm Mirinti/champ wood frame of best quality fixed to floor placed at 450/600mm (max.) c/c vertical and horizontal supported from existing wall/floor with appropriate and necessary dash fasteners to ensure stability. 50mm thick glass wool wrapped in tissue paper duly filled before ply paneling, the paneling consists of 12mm commercial ply with 4mm thick veneer, all wood section / veneer to be melamine polished and all frame of M.S. work to be properly welded including one coat of primer and one coat of synthetic enamel paint complete in all respects asper detailed drawings and as directed by the concerned official	Sqm	15
31	Providing & fixing designer wall panelling over 125mm boxing made out of Champwood frame and 12mm BWP ply, fixed with 4mm MDF and finally finished with 1mm designer laminate / lacquer glass / other designer material as per design and directions of the Project Architect	sqm	4
Toughened Glass			
32	Providing and Fixing Toughened Glass on wall for writing board, name board etc as per details below :-		
i)	toughened glass for using as writing board	Sqm	3

	DOORS AND WINDOWS		
33	Providing & fixing 12mm thick factory made toughened glass of saint gobain or equivalent make for fixed glass partitions and/or doors in all sizes & shapes with all required cuts & holes for stainless steel patch & lock fittings, spacers, duly edge polished and finished to use and complete in all respects including filing the gaps with silicon sealant for fixing patch fittings. Steel patch fittings, locks, handles and floor machines to be paid separately.	Sqm	4
34	Providing and Fixing Patch Fittings in Glass Doors etc as per directions of concerned officer-in-charge		
	a) Double cylinder floor spring (heavy duty - 90kg)	Nos	2
	b) Top patch fitting of Ozone / Dorma / Closma or equivalent make	Nos	2
	c) Bottom patch fitting with strike plate of ozone/dorma/closma or equivalent/ identical quality make	Nos	2
	d) Corner patch lock of ozone/ dorma / closma or equivalent make	Nos	2
	e) H - type or D- type handle (25 x 300mm) of safex / closma or equivalent make	Nos	2
35	Providing & fixing solar film frosted sparkle of lummar / 3M or equivalent make on toughened glass in approved design and pattern as per the drawing supplied or as per the instructions.	Sqm	10
36	Providing & fixing solar sun control film in brown / black / grey shade of Garware or equivalent make on toughened or plain glass as per the drawing supplied or as per the instructions.	Sqm	10
	FIXTURES AND OTHER ITEMS		
37	Providing and fixing blinds of MAC make & approved shades with channels & operating system complete as per direction.		
	(a) Active screen range	Sqm	10
	(b) Oaken Glow (officer cabins)	Sqm	10
	(c) View Max screen	Sqm	5
38	Providing & pasting texured / standard designer wall paper of 0.5mm thickness on existing walls including adhesive etc complete as per approved design by concerned officer.	Sqm	15
	<u>Audio/Visual Items</u>		
39	75"4K UHD (3840x2160) LED display, HDMI, DVI, DP, VGA, Video IN, Component, USB, RS232, Audio IN, 20W in built Speaker, IPS LED Display, USB Media Player, Audio input search, Auto Sleep, Auto Wakeup, Auto Source Detect. And wall mount kit. Approved Make : Panasonic, LG, Samsung	Nos	1
40	60" (inch) Full HD Display with Pixel Pitch of minimum 0.693x0.693mm HDMIx3, Mini D-sub 15 pinx1, Component Video RCA (Y, Cb/Pb, Cr/Pr)x1, Composite Video RCA pinx2, RCA pin (L/R)x2, 3.5mm-diameter mini stereo jack x 1, RS-	No	2

	232Cx1, USBx1 of specified make (Samsung, LG, Sharp) and wall mount / Hanging from the ceiling kit		
41	SITC of Wireless Control Unit, DSSS triple band 2,4 / 5,2 / 5,8 GHz 4-ch., 19" metal housing, 1U, 128Bit digital Encryption, RS-232,USB connection. 2 x rod-angled antennas included. Approved Make :- Beyerdynamic, Shure, Work Pro	Nos	1
42	SITC of Wireless delegate microphone unit,DSSS triple band 2,4 / 5,2 / 5,8 GHz,used with Gooseckec Mirophone integrated battery and loudspeaker. Approved Make :- Beyerdynamic, Shure, Work Pro	Nos	6
43	SITC of Condenser gooseneck mic (cardioid), black, length 500 mm, (20"), two flexible segments, illumination ring,5-pin XLR male, without pre-amplifier. Approved Make :- Beyerdynamic, Shure, Work Pro	nos	6
44	SITC of Single charger and power supply Approved Make :- Beyerdynamic, Shure, Work Pro	Nos	6
45	SITC of Omnidirectional antenna for , triple-band 2.4 / 5.2 / 5.8 GHz, N(HF) female connector,for ceiling mounting Approved Make :- Beyerdynamic, Shure, AKG	Nos	2
46	SITC of Antenna cable with very low, attenuation, N(HF) plugs, length 20 m (66 ft.) Approved Make :- Beyerdynamic, Shure, Work Pro	Nos	2
47	2 way passive loudspeaker, Elements: 6½" woofer + 1" TWT, Power handling (100 V Line): 32 W (312 ohm) / 16 W (625 ohm) / 8 W (1k2 ohm) / 4 W (2k5 ohm), Power handling (70 V Line): 16 W (326 ohm) / 8 W (612 ohm) / 4 W (12k23 ohm) / 2 W (2k45 kohm), Power handling (8 ohm): 60 W AES// 200 W peak, Input connector in form of Euroblock, Sensitivity (1W/1m): 92 dB, Max SPL: 109 dB, Frequency response: 80 Hz - 20 kHz, RAL colour code: RAL 9003 (W) /9004 (B). Approved Make - Extron, Bose and Work Pro	Nos	2
48	Audio Amplifier with Output power (RMS): 120 W.Output power (Peak): 180 W, Audio inputs: 4 MIC, 1 CD, 1 AUX level. High Impedance Line Output: 100 V, Pre-out: 600 ohm / 1V. Approved Make - Extron, Bose and Work Pro	Nos	1
49	Digital Signal Processor with Analog I/O Channels : 8×8, Analog Input Gain : 0, 10, 20, 30, 40, 43 dB, Analog Input Level : +24 dBu, Analog Output Level : +24 dBu, Frequency Response : ±0 2 dB (20 Hz to 20 kHz), THD+N : < 0 003% (1 kHz, +4 dBu), Common Mode Rejection Ratio : 80 dB @ 60Hz, SNR : 110 dB, Analog Dynamic Range : 113 dB, Analog Background Noise : -89 dBu (A-weighted), Channel Isolation : 108 dB (1 kHz), Input Impedance : 94k ohms, Output Impedance : 102 ohms (Balanced), Phantom Power : 48 V, Interface Input Port : 8 Analog Audio , Output Port : 8 Analog Audio (Terminal Block), 1 LAN (RJ-45), USB Port : 1 USB Audio (Type-A) Approved Make - Extron, BIAMP, Crestron, Danacoid	Nos	1

50	DUAL Wireless Handheld Microphone system in UHF band. IR synchronism between receiver and microphones, LCD display with AF, RF, gain and frequency information, Manual adjustment, free frequencies scan and squelch level functions, Individual and Mix outputs of two channel. RECEIVER Frequency band - True Diversity Bandwidth - 24 kHz, Frequency response - 20 Hz - 20kHz S/N Ratio >104dB (A), Dynamic range >99.5dB ,HANDHELD MICROPHONE - Polar Pattern - Cardioid, RF output power - 30 mW, S/N Ratio >104dB (A) Approved Make - Beyerdynamic, Work Pro/ Shure / Revolabs/ Clockaudio	Nos	1
51	Wireless Presentation solution with 1 USB Dongle for Connectivity. Approved Make- Show ME, Cloudwalker, Barco	Nos	1
52	Cable cubby with 1 power , 1 USB Power and 4 holes for 1 HDMI and 2 LAN Cable. Make EIS, Extron, Crestron	Nos	1
53	SITC of 4 X 4 Stand-alone Matrix Switcher with HDCP 2.2 and HDCP 1.4, HDMI 2.0, HDMI 1.4 and DVI 1.0 compliant Approved Make :- Crestron, Extron, Linetek, Lightware	nos	1
54	SITC of Various Cable Speaker, Microphone, HDMI, VGA, as per Site requirement Approved Make :- Crestron, Extron, Linetek	Nos	1

2. Eligibility Criteria for Technical Bid:

To be eligible to participate in the said tender enquiry, the tenderer must fulfill the following technical requirements/criteria: -

2.1 The Bidder must have an established permanent setup (submit company profile/details indicating location/office address with proof).

2.2 Tender fees: No tender fee is payable.

2.3 **Bid Security Declaration (BSD):** Bid Security Declaration in lieu of EMD is to be submitted as per given format. **However, the bidding agencies having valid MSE registration or registered with the Central Purchase Organisation or the concerned Ministry or Department are exempted to deposit BSD.**

2.4 Tender offers received without BSD shall be rejected straightway and will not be considered.

2.5 **Firm's Registration:** Bidder must be registered for Income tax/possession of PAN, GST, ESI & PF/EPF. (Attach supportive document viz copy of Registration).

2.6 The person signing the tender document on behalf of the agency, shall attach with the tender a proper Power of Attorney, duly executed, stating that he has the authority to bind in all the matters pertaining to the contract, including the arbitration clause.

2.7 The bidding firm/agency/company should be an Indian Firm/Agency/Company of Indian origin having been incorporated/in existence for the minimum period of seven years as on date of tender document. (attach supportive documentary proof indicating existence date).

- 2.8 The bidding establishments should be registered with Govt/Semi Govt Organisation under composite category having authorisation to undertake project/work as per norms applicable and (ii) interested PSUs companies (Public Sector Undertakings), (attach supporting document as proof).
- 2.9 The bidding firm/agency/company must have successfully executed work in government departments/organizations in Delhi NCR during the **last seven years** ending last day of month previous to the one in which bids are invited with the following criteria: -
- (i) Three composite works of building with interiors' works costing Rs.25 Lakhs or more (one composite work should include civil, electrification, furniture & fixtures, audio/visual installations for conference hall)
Or
 - (ii) Two Composite Works (one should be as stated above) costing Rs.30 lakhs or more
Or
 - (iii) One Composite Work of similar nature of Rs. 48 Lakhs or more.
- (Attach copies of supporting documents like work order/work completion report etc. In case of ongoing project satisfactory performance report should be submitted).
- 2.10 The agency and its associated subsidiaries should not have been blacklisted by any agency or involved in any pending government investigation directly for corruption or unfair trade practices etc (Separate undertaking to be submitted by the bidder).
- 2.11 Vendors should have MOU/authorisation back up with a principal technology partner (OEM – Original Equipment Manufacturer/authorised distributors/dealers) for various audio-Visual/Display Equipment/Items who covers up all technological part are only eligible to participate.
- 2.12 The average annual turnover of the bidder should be Rs. 45 lakhs for the last three financial years viz 2017-18, 2018-19 & 2019-20, duly certified by a Chartered Accountant (CA).

Desirable Criteria

- 2.13 The bidding agency/firm/company having valid ISO certification will be given preference.
- 2.14 The bidding firm with MSME registration will also be an added advantage and given preference in selection.**

Part-III

Standard condition of RFP - May be referred for standard terms of RFP

The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract/Work order concluded with the successful Bidder (i.e. contractor/contractor in the contract), as selected by the FSSAI. Failure to do so may result in rejection of the Bid submitted by the Bidder.

1. **Law:** The Contract shall be considered and governed by and interpreted in accordance with the laws of the Republic of India.

2. **Effective Date of the Contract:** The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract. The work/services to be completed in 150 days time which will be calculated from the effective date of contract.

3. **Arbitration:** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration. Appointment of Arbitrator shall be made by mutual consent, failing which Arbitrator shall be appointed under Arbitration Act/Min of Law & Justice.

4. **Penalty for use of Undue influence:**The Contractor undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the FSSAI or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Contractor or any one employed by him or acting on his behalf (whether with or without the knowledge of the Contractor) or the commission of any offers by the Contractor or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the FSSAI to cancel the contract and all or any other contracts with the Contractor and recover from the Contractor the amount of any loss arising from such cancellation. The decision of the FSSAI or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Contractor. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Contractor towards any officer/employee of the FSSAI or to any other person in a position to influence any officer/employee of the FSSAI for showing any favour in relation to this or any other contract, shall render the Contractor to such liability/ penalty as the FSSAI may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the FSSAI.

5. **Agents / Agency Commission:** The Contractor confirms and declares to FSSAI that the Contractor has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommend to the award of the contract to the Contractor; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation. The Contractor agrees that if it is established at any time to the satisfaction of the FSSAI that the present declaration is in any way incorrect or if at a later stage it is discovered by the FSSAI that the Contractor has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this contract, the Contractor will be liable to refund that amount to the FSSAI.

6. **Access to Books of Accounts:** In case it is found to the satisfaction of the FSSAI that the Contractor has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relating to Agents/Agency Commission and penalty for use of undue influence, the Contractor, on a specific request of the FSSAI, shall provide necessary information/ inspection of the relevant financial documents/information.

7. **Non-disclosure of Contract documents:** Except with the written consent of the FSSAI/ Contractor, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

8. **Liquidated Damages:** In the event of the Contractor's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods, installation of equipment, training, etc as specified in this contract, the FSSAI may, at his discretion, withhold any payment until the completion of the contract. The FSSAI may also deduct from the CONTRACTOR as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores/services mentioned above for every three days of delay or part thereof, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.

9. **Termination of Contract:** The FSSAI shall have the right to terminate this Contract in part or in full in any of the following cases:-

(a) The delivery of the material or required works and services is/are delayed for causes not attributable to Force Majeure for more than one week after the scheduled delivery/work/services.

(b) The Contractor is declared bankrupt or becomes insolvent.

(c) The FSSAI has noticed that the selected agency/Contractor has utilised the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.

(d) There is undue & wilful delay in supply of required material for the work resulting delay in completion of the work by the expected schedule as agreed upon.

(e) As per decision of the Arbitration Tribunal.

(f) Non-compliance of applicable statutory obligations, as per law of land by contractor/selected firm.

10. **Notices:** Any notice required or permitted by the contract shall be written in the Hindi or English languages and may be delivered personally or may be sent by registered pre-paid mail/airmail/e-mail, addressed to the last known address of the party to whom it is sent.

11. **Transfer and Sub-letting:** The Contractor has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

12. **Patents and other Industrial Property Rights:** The prices stated in the present Contract shall be deemed to include all amounts payable for the use of patents, copyrights, registered charges, trademarks and payments for any other industrial property rights. The Contractor shall indemnify the FSSAI against all claims from a third party at any time on account of the infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of manufacture or use. The Contractor shall be responsible for the completion of the supplies including spares, tools, technical literature and training aggregates irrespective of the fact of infringement of the supplies, irrespective of the fact of infringement of any or all the rights mentioned above.

13. **Amendments:** No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

14. **Taxes and Duties** : Applicable tax viz GST will be paid as applicable provided the bidders have mentioned for it. In case nothing is mentioned, it will be presumed that the rates are inclusive of applicable tax. All bidders are to adhere to the existing GST provisions and any other tax related law of land. Financial Bid should clearly mention GST, as applicable.

Part IV – Special Conditions of RFP

The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Contractor in the Contract) as selected by the FSSAI. Failure to do so may result in rejection of Bid submitted by the Bidder.

1. **Performance Guarantee:** The Bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a scheduled commercial bank for a sum equal to 3% of the contract value within 5 days of receipt of the confirmed order. Performance Bank Guarantee (PBG) should be valid up to minimum 60 days beyond the date of completion of all contractual obligations including defect liability/warranty period. PBG can also be furnished in the form of a Bank Draft/Bankers' Cheque or Fixed Deposit Receipt if the successful bidder wishes to. The specimen of PBG is given at Annexure-6 attached to this Tender. The Performance Bank Guarantee shall be considered open upon receipt by the FSSAI's Bank. In case any claims or any other contract obligations are outstanding, the selected contractor will extend the Performance Bank Guarantee as asked for by the FSSAI till such time as the Contractor settles all claims and completes all contract obligations. The Performance Bank Guarantee will be subject to encashment by the FSSAI and shall be refunded after successful discharging of all obligations relating to the award of work. In case the conditions regarding adherence to delivery schedule, settlement of claims and other provisions of the contract are not fulfilled by the Contractor, the same would be adjusted from the available PBG.

2. **Terms of Payment**

The payment to the selected Contractor will be made as per following schedule: -

- | | | |
|-----|---------------------------|--|
| (a) | 30% Advance of total cost | - against submission of Bank Guarantee/FDR/DD of equivalent amount in favour of Sr Accounts Officer, FSSAI. This will be in addition to the performance security. The same will be released after satisfactorily completion of 30% work. |
| (b) | Balance/Final 70% payment | - After satisfactory completion of entire works and Supply/installation and commissioning of all items as per RFP and removal of all malba/leftovers etc from site and submission of Indemnity Bond on Rs.100/- e-stamp paper towards guarantee for all purpose for one year for the work done and items supplied. |

3. **Paying Authority:**

- (a) Paying Authority will be Accounts Division, FSSAI, 3rd Floor, FDA Bhavan, New Delhi-110 002. The payment of bills will be made on submission of the following documents by the selected Contractor along with the bill:

- (i) Ink-signed copy of bill/Invoice
- (ii) Copy of Supply Order/Contract
- (iii) Job Completion Certificate
- (i) Performance Bank guarantee
- (ii) Details for electronic payment viz Account holder's name, Bank name, Branch name and address, Account type, Account number, IFSC code, MICR code
- (iii) Indemnity Bond (on Rs.100 e-stamp paper)

4. The selected agency is to bear the cost of Water and Electricity consumed during currency of contract/execution of work either on actual consumption basis, in case feasibility of separate electricity sub meter at site or as decided by FSSAI in lump sum. For water charges 1% of the total cost of work (excluding tax component i.e. GST). In case the water supply is self-arranged by the agency, the same will not be charged.

5. **Force Majeure clause**

a. Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results due to Force Majeure like Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the control of parties that have arisen after the award of the present contract. This would also include Pandemic situation/lock down imposed.

b. In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.

c. The party for which it becomes impossible to meet obligations under this contract due to Force Majeure, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning.

d. If the impossibility of complete or partial performance of an obligation lasts for more than the prescribed time frame of the exhibition, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods/services received.

6. **Penalty Clause**

The selected agency would be required to meet standard for all the works & services set by the FSSAI. Any breach of timelines or failure to carry out any work as per quality & quantity requirements will result in imposition of penalty equivalent to maximum 10% of the total agreed price of the contract and taking action under clause 1 of part IV relating to encashment & forfeiture of Performance Guarantee. FSSAI reserves the right to get the allied works/services done by any other agency at the risk and cost of the selected bidder. Further in case of delay in work/services beyond reasonable and acceptable reasons/circumstances, damages equivalent to 0.50% of the total cost for each week of such delay shall be recovered. The decision of FSSAI in this regard will be final.

Other Conditions/Guidelines

7. Miscellaneous jobs/works to be carried out during the currency of contract: -
- (a) All the items supplied and material used for the said works/items as mentioned in part-II of the RFP above and other allied jobs whatsoever may be needed for satisfactory completion of work shall be of good quality/brand with ISI mark and safe to use as per approved make.
 - (b) All the items and their connected accessories, wires, joints will be as per IS norms specified by BIS and during the course of work and in case of any misuse/mishandling by any worker or manpower deployed by the selected contractor, causing any damage/fault or snag, the same will be restored/repaired/replaced by him, as the case may be.
 - (c) The Upkeep and Clean-up of the complete infrastructure while carrying out the work shall be carried out every morning and evening so as to avoid any spreading of waste material/items etc.
 - (d) The Cleaning Process will be carried out by using the mechanical/electrical devices as far as possible by the experienced staff during the installation and commissioning period by the selected agency.
 - (e) If the performance of the selected service Agency is not found satisfactory, FSSAI reserves the right to cancel the contract unilaterally at any stage and the selected Agency will not be entitled to any claim of damage, compensation etc.
 - (f) The actual date of commencement of work will be reckoned from the date of signing of the Agreement/acceptance of work order.
 - (g) The Selected Agency would indemnify FSSAI against any loss of property or life or any kind of accident, fire etc during the execution of the contract.
 - (h) The bidder shall include in the bid for the provision of all labour, materials, tools, supplies, equipment, services, facilities, supervision, administration, works contract tax, licenses, permits, insurances, bonds and any other tax/levy as may be applicable, incidentals and all other things necessary to perform and incidental to the performance of the work in accordance with the contract documents to the satisfaction of the Empanelled Experts/Consultants and FSSAI.

Statutory Conditions of the Contract(Applicable in case of Successful Bidder)

1. The contractor shall be responsible for all commissions and omissions on part of work force engaged for the purpose of execution of work. The FSSAI shall not be responsible in any manner whatsoever, in matter of injury/death/health etc. of the contractor's employees deployed for performing the job under the award.
2. The contractor shall be solely responsible to comply with all statutory security requirements in respect of manpower engaged and FSSAI shall not be a party to any dispute arising out of such deployment by the contractor.
3. The work force deployed by the contractor under this contract shall be the employee of the contractor and in no circumstance shall have any claim of employment with the FSSAI.

- (i) All the material used for temp construction for creation of vertical structure for usage of FSSAI shall be of international standard and safe to use.
- (ii) All electrical cables/connectors/switchboards panel, switches, sockets, telephone/fax/Internet lines will be of ISI or as per the good quality specifications/norms of well renowned makes such as Havel's, Roma Modular, Anchor or equivalent and their laying will be completely covered, safe and tamper proof to avoid any chance for short-circuit/accident etc.
- (iii) The routine Upkeep and Clean-up of the complete infrastructure while carrying out the construction work/renovation work shall be carried out every morning and evening so as to avoid any spreading of waste material/items/empties and construction material etc.
- (iv) The Cleaning Process will be carried out by using the mechanical/electrical devices by the experienced staff and manual means should be engaged during the construction period by the selected agency.
- (v) If the performance of the selected Agency is not found satisfactory during the validity of the contract, FSSAI reserves the right to cancel the contract unilaterally at any stage and no claim of damage etc from the selected Agency will be entertained or admissible.
- (vi) The actual date of commencement of work will be reckoned from the date of signing of the Agreement/acceptance of work order and all the assigned work will be completed in 60 days.
- (vii) The Selected Agency would indemnify FSSAI against any loss of property or life or any kind accident, fire etc during the execution of the contract.
- (viii) The bidder shall include for the provision of all labour, materials, tools, supplies, equipment, services, facilities, supervision, administration, works contract tax, licenses, permits, insurances, bonds and any other tax/levy as may be applicable, incidentals and all other things necessary to perform and incidental to the performance of the work in strict accordance with the contract documents to the satisfaction of the Architect/ Consultants and Owner i.e. FSSAI.

4. **Affidavit.** An affidavit (on e-stamp paper of Rs. 10/-) is required to be submitted by the successful bidder regarding the fact that the persons employed by the contractor for the outsourcing in relation to the conduct of the proposed work/services be the employees of the bidder for all the intents and purposes and, in no case shall be a relationship of employer-employee between the said persons and the FSSAI shall accrue implicitly and explicitly and the bidder shall also be solely responsible for providing all the statutory benefit to the personnel employed by it. The affidavit should also contain a declaration that bidder shall make payment of compensation under the Workmen's Compensation Act-1923, Industrial Dispute Act-1947, Minimum Wages Act-1936, 1948 or any other applicable Acts or Enactments in case of injury or death of any of its workers while at work or otherwise due to contractor's directions/any other job. The affidavit should also contain a declaration that the bidder shall take care all other statutory liabilities & obligations as well in the most sincere manner and shall solely be responsible for the same.

Part V – Evaluation Criteria & Price Bid issues

1. Evaluation Criteria

- (a) Only those Bids will be evaluated which are found to be fulfilling the eligibility and qualifying requirements of the RFP.
- (b) The technical bids be supported by documentary proof of technically qualifying laid down criteria. For commercial bids, the offers should be restricted to only commercial/price aspects. The rates per unit as per items/qty mentioned in Price Bid Format and the total cost for the entire work scope as mentioned in RFP be quoted as per directive format attached.
- (c) The Lowest Bid will be decided upon the lowest price quoted by the particular bidder as per the Commercial/Price Bid Performa Annexed to this Tender enquiry/RFP. *The ultimate cost to the FSSAI would be the deciding factor for ranking of bids.* All columns/guidelines of the Commercial/Price Bids shall be filled in by the bidder and no column should be left blank.
- (d) The Bidders are also required to spell out the rates of each and every item, services and applicable GST or any other applicable levy/tax etc in unambiguous terms; otherwise their offers will be loaded with the maximum rates of taxes for the purpose of comparison of prices. In the absence of any such stipulation it will be presumed that the prices quoted are firm and fixed and no claim on account of such taxes will be entertained after the opening of tenders. If a Bidder chooses to quote a price inclusive of any duty/tax and does not confirm inclusive of such duty/tax so included is firm and final, he should clearly indicate the rate of such duty/tax and quantum of such duty/tax included in the price. In the absence of any tax indication about tax inclusive or extra, it will be presumed that the prices are inclusive of applicable taxes/duties.
- (e) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
- (f) The Lowest Acceptable Bid will be considered further for placement of contract / Supply Order after complete clarification and price negotiations as decided by the FSSAI. The FSSAI will have the right to award contracts to different Bidders for being lowest in particular items. The FSSAI also reserves the right to do Apportionment of Quantity, if it is convinced that Lowest Bidder is not in a position to supply full quantity in stipulated time.

2. Bid documents may be submitted in the agency's letter head/Covering letter containing the following documents: -

Annexure – 1 : Tender Form and Bid Security Declaration (BSD)

Annexure – 2	:	Bidder's profile
Annexure – 3	:	Financial Status
Annexure – 4	:	Letter of authority
Annexure – 5	:	Financial Bid (indicative) Separate BoQ to be filled online as provided
Annexure – 6	:	Performance Security (Bank Guarantee)
Annexure – 7	:	Check List for Bidders

3. With a view to assist the prospective bidders in formulation of their quotes, the following are enclosed:-

- | | | |
|-----|--|---------------------------------|
| (a) | Layout of Floor Plan indicating location for the proposed work, space/area etc | ... Appendix-A |
| (b) | Price Bid Format | ...Annexure - 5 |
| (c) | Tender Form, Bidders' Profile, BSD, Financial Status, Letter of Authority, Performance Guarantee/Security Format and Checklist | Annexure-I to Annexure VII |

Assistant Director (General Administration)
Food Safety and Standards Authority of India

Encls: Appendix-A & Annexures 1 to 7

Annexure - 1

Tender Form

To,

The Assistant Director (GA)
Food Safety and Standard Authority of India
Ministry of Health & Family Welfare,
FDA Bhawan, Kotla Road,
New Delhi-110002

Ref. Your Tender No. _____
dated _____

We, the undersigned have examined the above Tender Document, No. _____, dated _____(if any), for carrying out the work relating to renovation of conference hall, supply & installation of furniture & fixtures, audio visual, civil and other misc works at 3rd floor of FDA Bhawan, Kotla Road, New Delhi-110002 in conformity with your above referred document.

If our Tender is accepted, we undertake to perform the services as mentioned above.

We agree to keep our tender valid for acceptance as required in the Tender document or for subsequently extended period, if any agreed to by us. We also accordingly confirm to abide by this Tender up to the aforesaid period and this Tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this Tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred Tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Central/State Government Departments/offices.

Brief of court/legal cases pending, if any, are following:

We confirm that we fully agree to the terms and conditions specified in above mentioned Tender documents, including amendment/ corrigendum if any.

(Signature with date)

(Name and designation) Duly authorised to sign Tender for and on behalf of bidder with
company seal

BID SECURITY DECLARATION

No.....

Date.....

To

Assistant Director (GA) (hereinafter called "The Owner")
FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA

Ref.: Tender No., dated

I, have been authorized by M/s to furnish the bid for your tender for Supply, Installation and Commissioning of Electrical Items and I am aware that the firm will be suspended by 10 years if I withdraw/modify the bid or if I fail to sign and honor the contract as per the tender documents.

Stamp & Sign of Bidder

BIDDER'S PROFILE:

1.	Name of firm:	
2.	Bidder's name	
3.	Registered office address	
4.	Correspondence address	
5.	Telephone: Office – Residence Mobile No.	
6.	E-mail address & website	
7.	Tele-fax Number	
8.	GST No.	
9.	PAN Number	
10.	STRUCTURE AND ORGANIZATION The applicant is (a) an individual (b) a proprietary firm (c) a firm in partnership (d) a Limited Company or Corporation. (Please attach attested copies of documents of registration / incorporation of your firm)	

I / We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature of Bidder / Authorized signatory

Name of the Bidder

(Seal of the Bidder)

FINANCIAL STATUS

Name of the Bidder

Description	Financial Years		
	2017-18	2018-19	2019-20
Annual Turnover			
Net Worth			
Current Assets			
Current Liabilities			
Total Revenues			
Profit Before Tax			
Profit After Tax			

1. Attach the copies of financial statements, duly certified, including all related notes and income statement for the last three Financial Years as indicated above complying with the following conditions.
2. All such documents reflect the financial situation of the bidder and not sister or parent companies.

SIGNATURE OF THE BIDDER WITH SEAL AND DATE

LETTER OF AUTHORITY

PROFORMA FOR LETTER OF AUTHORITY FOR ATTENDING MEETING.

No.

Date:

Assistant Director (GA),
FDA Bhawan, 3rd floor,
Kotla Road,
New Delhi-110002

Dear Sir,

We _____ hereby authorize following representative(s) to attend Technical bid opening & Price bid opening and for any other correspondence and communication against above Bid Document:

- 1) Name & Designation _____ Signature
- 2) Name & Designation _____ Signature

We confirm that we shall be bound by all commitments made by aforementioned authorised representatives.

Yours faithfully,

Signature

Name & Designation

For and on behalf of

Note: This letter of authority should be issued by the bidder in writing & duly signed by a person competent and having the power of attorney to bind the bidder. Not more than two persons are permitted to attend Techno –commercial un-priced and Price bid opening.

Price-Bid**INVITING BIDS FOR RENOVATION OF CONFERENCE ROOM WITH INTERIORS, FURNITURE & FIXTURES, AUDIO/VISUAL, CIVIL & OTHER MISC WORK AT 3rd FLOOR, FSSAI, FDA BHAWAN, NEW DELHI.**

(Refer to Scope/description of works/goods (in quantity) as mentioned in Part-II of tender Notice).

S.No.	Items/Description	Unit	Qty	Unit Rate (in Rs.)	Total Amount (in Rs.)
	DISMANTLING				
1	Demolishing of False Ceiling manually/ by mechanical means including disposal of unserviceable material from site & usable material to be stake at site as per direction of concerned official.	Sqm	100		
2	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead : Of area beyond 3 sq. metre	Each	4		
3	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction in Cement Mortar	Cum	5		
4	Removal of debris from site and shifting to appropriate location as per the local authority regulations.	Cum	6		
	TILES / STONE / MARBLE				
5	Flooring (Dry Area): Floor tiles and skirting (100 mm height) in general & dry areas shall be of Vitrified Tiles 800x800mm / 1200 x 1800 mm / 1200x 1200 mm of approved color laid on a bed of 20mm thick cement mortar 1:3 (1Cement:3 Coarse sand) finished with a flush/ spacer pointing in tile grout with matching epoxy including preparation of surface, cleaning etc complete. (Make Kajaria/Somany/Nitco or equivalent make)	Sqm	120		
	PAINTING				
6	Internal Wall Paint : Providing & making only the base coat and preparation of the surface for the wall paper. Providing and applying wall putty	Sqm	100		

	of approved make and quality over plastered surface to prepare the surface even and smooth complete.(Birla putty)				
7	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade : Two or more coats	Sqm	50		
	FALSE CEILING				
8	Repairing of the existing false ceiling by filling the lights cutting of new lights and minor changes as per design	Sqm	50		
9	Providing and fixing false ceiling at all height including providing and fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with Connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound , jointing tapes , finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per				

	drawings, specification and direction but excluding the cost of painting with :				
A	12.5 mm thick tapered edge gypsum plain board conforming to IS:2095 (Part-I) : Board with BIS certification marks)	Sqm	65		
B	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete	SQM	120		
	ELECTRICAL WORK				
10	Electricals: Providing electrical work comprising of PVC Conducing, Point / Power wiring, including CAT-6 cabling of D-Link Make, EPBAX, CCTV, LAN & Networking and for Office Automation, HUB common connector, cabling from Router to Conferance Room (Havells FRLS or equivalent), Modular Switches, Sockets with boxes (Northwest or Norises or Legrand or equivalent) & respective cover plate. All the wiring shall be terminated at existing server room / DVR/ Panel room etc as per the design and detail. (All other fittings & fixtures in concerned officials' scope) as per given specifications and amended up to date.	Sqm	100		
11	SITC of 36 watts LED down lighter of size 600x600mm direct in the false ceiling recessed type including testing & commissioning complete as required (Phillips/Syska/wipro/Max or equivalent make) as per design	Each	4		
12	SITC of 15 watt LED type Down Lighter fitting direct in the fall ceiling (Recessed) type i/c testing commissioning and connection etc complete as required (Phillips/wipro/Max or equivalent make) up to 150mm in size whether round or square as per design	Each	15		
13	SITC of 6 watt LED type Down Lighter fitting direct in the fall ceiling (Recessed) type i/c testing commissioning and connection etc complete as required (Phillips/wipro/Max or equivalent make) up to 150mm in size whether round or square as per design	Each	8		
14	SITC of essential LED tube Fitting 4' 20w/840 T8 1nd 1200 on surface or cove i/c connection etc as required (Philips/ Wipro/Max or equivalent make) of 18 watt LED tube.	Each	2		
15	SITC of Profile LED light fitting in 18mm x 15mm aluminium channels fitted with LED bulbs upto 100pc in each running meter length with SMPS of up to 120 watts max as required in wooden or POP false ceiling.	Mtr	10		
16	SITC of designer hanging lights maximum size up to 750mm x 200mm x 200mm fabricated out of fabric or glass on MS powder coated round or	Each	4		

	square bar frame fitted with CFL or LED bulbs as per design.				
17	Providing & fixing Designer profile lights completely customized to the size and designs provided by the Project Architect in required colour & specifications and including the cost of light fixture, cost of customization, fixing materials, labour, transport and lifting & handling charges (30Watt/50mm/6500K/ recessed)				
i)	25 mm wide straight profile lights	mtr	10		
ii)	25 mm wide in Designer shape	mtr	8		
i)	50 mm wide straight profile lights	mtr	8		
ii)	50 mm wide in Designer shape	mtr	8		
iii)	100 mm wide rectangular shape 50Watt	mtr	8		
18	Providing & fixing upto 3 watt LED lights for Nitches and wall panelling to be used as wall washers as directed by the Project Architect in required colour & shade preferably in Phillips, Leolux, or equivalent make	each	6		
19	Providing & fixing upto 3/6 watt LED strip lights for vertical Nitches and wall panelling to be used as wall washers as directed by the Project Architect in required colour & shade preferably in Phillips, Leolux, or equivalent make	mtr	10		
	CHAIRS AND SOFA SETS				
20	Providing and Supplying of ergonomically designed fabric upholstered high back revolving chair for use of official's/meeting purposes. The Seat and Back Cushion of the chairs should be pressed on 12mm hot press moulded ply. The seat cushion of the chair should be made up of 50mm thick High Density of 45±2 Kg/m ³ polyurethane mould and back cushion should be made up of 38mm thick High Density 33±2 Kg/m ³ . The polyurethane foam shall be as per manufacturer's specification. The hardness of foam shall be 20 kg on hampden machine and 25% compression and it should be covered with fabric as per manufacturer's shade card. (Fabric colour shall be approved by concern official)	Nos	1		
	The arms of the chairs should be black as per manufacturer specification. The Gas lift mechanism should be tested as per BIFMA X 05.01.2002 Standards. The tilting mechanism should be synchro-tilt mechanism as per international ergonomics standards any position locking. The pedestal should be five legged injection moulded in black 30% glass -filled nylon and fitted with 5 nos twin wheel castors.				

	The castors of the chairs should be glass filled, twin wheel castors confirming to BIFMA Standards X 05.01.2002 tested to perform 1,00,000 cycles with 225 lbs Load. NOTE:The back and base of chair should be supplied with black polypropylene moulded covers. (Fabric colour shall be approved by concern official)Overall Height of chair should be minimum 1225 mm (Inclusive of maximum adjustment of gas lift mechanism) All material should be used of relevant ISI specification and as approved by the concerned officer.				
21	Specifications for use of official's/meeting purposes revolving medium back chair: The Seat and Back Cushion of the chairs should be pressed on 12mm hot press moulded ply. The seat cushion of the chair should be made up of 50mm thick High Density of 45±2 Kg/m ³ polyurethane mould and back cushion should be made up of 38mm thick High Density 33±2 Kg/m ³ . The polyurethane foam shall be as per manufacturer's specification. The hardness of foam shall be 20 kg on hampden machine and 25% compression and it should be covered with fabric as per manufacturer's shade card. The arms of the chairs should be black.	Nos	22		
	The Gas lift mechanism should be tested as per BIFMA X 05.01.2002 Standards. The pedestal should be five legged injection moulded in black 30% glass -filled nylon and fitted with 5 nos twin wheel castors. The castors of the chairs should be glass filled, twin wheel castors confirming to BIFMA Standards X 05.01.2002 tested to perform 1,00,000 cycles with 225 lbs Load. It should have synchro single point locking arrangement. Note - . The back and base of the chair should be supplied with fabric upholstered. (Fabric colour shall be approved by concern official) All material should be used of relevant ISI specification Overall Height of chair should be minimum 970 mm (Inclusive of maximum adjustment of gas lift mechanism) All material should be of high quality used of relevant ISI specification and as approved by the concerned officer.				

22	<p>Supply of premium chair for computer tables with overall dimension (w) 49cm (D):63.0 cm (H): 81.5 cm and seat height (SH): 44-56 CM (adjustable). The seat/back shall be made up of 1.2 cm thick hot pressed plywood, upholstered with poly viscose fabric (67% polyster + 33% Viscose), (color and texture as decided) or polyester bearing the weight of 330 gm/mtr for a span of 1.2 meters. The seat and back shall be made up of molded Polyurethane Foamwith PVC lipping all round. The seat (SIZE: 49.0cm. (W) x 44.0cm. (D) Should have a water fall edge and back (SIZE: 50.0cm. (W) x 49.0cm. (H) Foam shall be designed with contoured lumbar support. The one-piece armrests shall be made of black integral skin polyurethane with 50-70 "A" Hardness and reinforced with M.S. insert. The armrests shall be scratch and weather resistant. The armrests shall be fitted to the seat with seat/armrest connecting strip assembly made of 0.5cm. thk. HR steel. The center pivot mechanism shall be designed with features: 3600 revolving type. 17° maximum tilt on pivot at center. Tilt tension adjustment. Upright locking. The bellows is 3-piece telescopic type and injection molded in black Polypropylene. The base shall be in chrome (glossy) finish and fitted with 5 nos. twin wheel castors (castor wheel dia. 5.0cm.). The pedestal shall be of 65.0 cm. pitch center dia. (75.0 cm with castors) The twin wheel castors should be injection molded in black Nylon for trouble free movement.</p>	Nos	20		
TABLES					
23	<p>Providing and fixing CONFERENCE ROOM Table with the following specifications: - The table is to be supplied in completely knock down conditions for assembly at site. The construction of the main table shall be free standing structure constructed with the help of mini-fix dowels and pins. The table should be made up of min 32mm thick Plywood with balancing laminate. Top is finished with 1 mm thick laminate of Merino or equivalent make. The table should have edge finished with matching tape or laminate. The Plywood/ Board shall be of water proof Interior Grade as per IS specifications. The table connections have to be made in such a way that no gaps should be seen in between the tables. The provision of Wire carrier shall be as per manufacturer specifications. Table shall be made in following configuration: - 1) Conference Table 13 Seater - 1 nos (9000 mm x 600 mm) shall be divided into 6 pieces of 1350x600mm and 1 piece of 900x600mm as per design and drawing. Note:</p>	Nos	1		

	The seating system design shall be modular / changeable as per drawing .				
24	<p>Supplying and installation of modular computer work unit of minimum dimension 1200mm (W) x 600mm (D) x 760mm (H) with ample storage (drawer unit) provisions as per drawing & design, with a 50mm thick panel one either sides of total ht 2100mm. A variation of +/-150mm either side shall be tolerable as/availability of product in mentioned makes. The work station shall be made up of 19mm BWP block board (in different thicknesses as per requirement of the design) finished in machine pressed 1.0mm laminate color as decided by the client. The side and rear, 2100mm high partition panel of 50mm width, made up of multiple layers of 12mm / 19mm block board with outer finished paneling of laminate and tackable fabric as per the drawing provided. This partition member shall have in it a hollow space to run the Data and power cables, + space for recessed switch plate as per drawing provided, the said partition panels to have partly toughened glass verticals as design elements. The tack-able fabric shall be mounted on 12mm soft board including a set of trays with it. The color and texture of laminate, fabric etc. shall be a combination (asper the design or choice of the office in charge) as decided by buyer. The unit shall have a cabinets / drawers unit as per drawing provided. The drawers shall be supported on telescopic runners of hettich / ozone equivalent make. The lower portion shall have hinged shutter doors as per drawing, with spring loaded self-closing hinges of hettich or equivalent make. All the drawers, cabinets shall have a tumbler locking mechanism classic furniture pad lock with steel/ nickel finish, of godrej / doorset / harison or equivalent make. All the handles shall be S.S brushed finish and to be as per approval by buyer/ client. The flat exposed edges shall be sealed with 4mm thick teak wood lipping duly duco painted in matching colour to the laminate around. The unit shall be complete in all respect including making space & provisions for electrical agency for laying of wiring (telephone, power, data and voice) in provided raceways and provisions for fixing of switch plates, switches, sockets etc. The complete unit shall be having wire managers, required accessories etc.</p>	Nos	20		
25	The side table should be of premium quality. It should be 0.95 cm thick float glass with high	Nos	7		

	Quality teak wood framing / MS ERU high quality chrome plated framing. Material should be used of relevant ISI specification and as approved by the concerned officer. Approx. Size shall be - 450mm (W)x 450mm(D)x 425 mm (H) (min) NOTE: The side table & centre table should be from the same model/alike.				
	WOODEN STORAGE UNITS				
26	Providing and fixing file / storage cabinets in sizes as per design or site requirements made up of BWP block board (of different thicknesses as/ design) finished in machine pressed laminate (colour / texture to be as decided by FSSAI/ matching to the adjoining work stations / wood work. A variation of up to 50mm in either dimension shall be tolerable for getting the desired product in mentioned makes. The inside to be finished in 1mm thick laminate or matching to the exteriors. A-class teak wood 4mm lipping / 2mm thick taping shall be used as lipping etc. wherever required, to be polished to match same shade as laminate. Cabinets to be made as per drawing provided , with all necessary fittings and fixtures such as telescopic channels, hinges, magnetic catchers (hettich make) and handles (S.S. brushed finish) , proper locking mechanism, pad lock with steel/ nickel finish, of godrej/doorset / harison or equivalent make etc. all complete. The cabinet shall be mounted either on floor or wall using 6 - 12mm waterproof ply (duro or equivalent) as backing with wooden anchors (gitti) placed @ 300mm c/c on wall. The item shall include making good any holes, wire managers, + fixing on wall wherever required.				
i)	Having Depth of up to 450mm	Sqm	5		
	WOODEN PARTITIONS AND PANELLING				
27	Providing and fixing in position veneer ply/laminate paneling with appropriate and necessary dash fasteners to ensure stability. The paneling consists of 12mm commercial ply with 4mm th. veneer or 1mm kaminante , all wood section / frame with one coat of primer and one coat of synthetic enamel paint complete in all respects as per detailed drawings and as directed by the concerned official.	Sqm	20		
28	Providing and fixing in position veneer ply paneling made out of frame work of 50 x 50mm Mirinti/champwood frame of best quality fixed to floor placed at 450/600mm (max.) c/c vertical and horizontal supported from existing wall/floor with appropriate and necessary dash fasteners to ensure stability. 50mm thick glass wool wrapped in tissue paper duly filled before	Sqm	15		

	ply paneling, the paneling consists of 12mm commercial ply with 4mm thick veneer, all wood section / veneer to be melamine polished and all frame of M.S. work to be properly welded including one coat of primer and one coat of synthetic enamel paint complete in all respects as per detailed drawings and as directed by the concerned official				
29	Providing & fixing designer wall panelling over 125mm boxing made out of Champwood frame and 12mm BWP ply, fixed with 4mm MDF and finally finished with 1mm designer laminate / lacquer glass / other designer material as per design and directions of the Project Architect	sqm	4		
	Toughened Glass				
30	Providing and Fixing Toughened Glass on wall for writing board, name board etc as per details below :-				
i)	toughened glass for using as writing board	Sqm	3		
	DOORS AND WINDOWS				
31	Providing & fixing 12mm thick factory made toughened glass of saint gobain or equivalent make for fixed glass partitions and/or doors in all sizes & shapes with all required cuts & holes for stainless steel patch & lock fittings, spacers, duly edge polished and finished to use and complete in all respects including filling the gaps with silicon sealant for fixing patch fittings. Steel patch fittings, locks, handles and floor machines to be paid separately.	Sqm	4		
32	Providing and Fixing Patch Fittings in Glass Doors etc as per directions of concerned officer-in-charge				
	a) Double cylinder floor spring (heavy duty - 90kg)	Nos	2		
	b) Top patch fitting of Ozone / Dorma / Closma or equivalent make	Nos	2		
	c) Bottom patch fitting with strike plate of ozone/dorma/closma or equivalent/ identical quality make	Nos	2		
	d) Corner patch lock of ozone/ dorma / closma or equivalent make	Nos	2		
	e) H - type or D- type handle (25 x 300mm) of safex / closma or equivalent make	Nos	2		
33	Providing & fixing solar film frosted sparkle of lummar / 3M or equivalent make on toughened glass in approved design and pattern as per the drawing supplied or as per the instructions.	Sqm	10		
34	Providing & fixing solar sun control film in brown / black / grey shade of Garware or equivalent make on toughened or plain glass as per the drawing supplied or as per the instructions.	Sqm	10		

	FIXTURES AND OTHER ITEMS				
35	Providing and fixing blinds of MAC make & approved shades with channels & operating system complete as per direction.				
	(a) Active screen range	Sqm	10		
	(b) Oaken Glow (officer cabins)	Sqm	10		
	(c) View Max screen	Sqm	5		
36	Providing & pasting textured / standard designer wall paper of 0.5mm thickness on existing walls including adhesive etc complete as per approved design by concerned officer.	Sqm	15		
	Audio/Visual Items				
37	75"4K UHD (3840x2160) LED display, HDMI, DVI, DP, VGA, Video IN, Component, USB, RS232, Audio IN, 20W in built Speaker, IPS LED Display, USB Media Player, Audio input search, Auto Sleep, Auto Wakeup, Auto Source Detect. And wall mount kit. Approved Make : Panasonic, LG, Samsung	Nos	1		
38	60" (inch) Full HD Display with Pixel Pitch of minimum 0.693x0.693mm HDMIx3, Mini D-sub 15 pinx1, Component Video RCA (Y, Cb/Pb, Cr/Pr)x1, Composite Video RCA pinx2, RCA pin (L/R)x2, 3.5mm-diameter mini stereo jack x 1, RS-232Cx1, USBx1 of specified make (Samsung, LG, Sharp) and wall mount / Hanging form the ceiling kit	No	2		
39	SITC of Wireless Control Unit, DSSS triple band 2,4 / 5,2 / 5,8 GHz 4-ch., 19" metal housing, 1U, 128Bit digital Encryption, RS-232,USB connection. 2 x rod-angled antennas included. Approved Make :- Beyerdynamic, Shure, Work-pro	Nos	1		
40	SITC of Wireless delegate microphone unit,DSSS triple band 2,4 / 5,2 / 5,8 GHz,used with Gooseckec Mirophone integrated battery and loudspeaker. Approved Make :- Beyerdynamic, Shure, work-pro	Nos	6		
41	SITC of Condenser gooseneck mic (cardioid), black, length 500 mm, (20"), two flexible segments, illumination ring,5-pin XLR male, without pre-amplifier. Approved Make :- Beyerdynamic, Shure, work-pro	nos	6		
42	SITC of Single charger and power supply Approved Make :- Beyerdynamic, Shure, work-pro	Nos	6		
43	SITC of Omnidirectional antenna for , triple-band 2.4 / 5.2 / 5.8 GHz, N(HF) female connector,for ceiling mounting	Nos	2		

	Approved Make :- Beyerdynamic, Shure, work-pro				
44	SITC of Antenna cable with very low, attenuation, N(HF) plugs, length 20 m (66 ft.) Approved Make :- Beyerdynamic, Shure, work-pro	Nos	2		
45	2 way passive loudspeaker, Elements: 6½" woofer + 1" TWT, Power handling (100 V Line): 32 W (312 ohm) / 16 W (625 ohm) / 8 W (1k2 ohm) / 4 W (2k5 ohm), Power handling (70 V Line): 16 W (326 ohm) / 8 W (612 ohm) / 4 W (12k23 ohm) / 2 W (2k45 kohm), Power handling (8 ohm): 60 W AES// 200 W peak, Input connector in form of Euroblock, Sensitivity (1W/1m): 92 dB, Max SPL: 109 dB, Frequency response: 80 Hz - 20 kHz, RAL colour code: RAL 9003 (W) /9004 (B). Approved Make - Extron, Bose and Work Pro	Nos	2		
46	Audio Amplifier with Output power (RMS): 120 W. Output power (Peak): 180 W, Audio inputs: 4 MIC, 1 CD, 1 AUX level. High Impedance Line Output: 100 V, Pre-out: 600 ohm / 1V. Approved Make - Extron, Bose and Work Pro	Nos	1		
47	Digital Signal Processor with Analog I/O Channels : 8x8, Analog Input Gain : 0, 10, 20, 30, 40, 43 dB, Analog Input Level : +24 dBu, Analog Output Level : +24 dBu, Frequency Response : ±0 2 dB (20 Hz to 20 kHz), THD+N : < 0 003% (1 kHz, +4 dBu), Common Mode Rejection Ratio : 80 dB @ 60Hz, SNR: 110 dB, Analog Dynamic Range : 113 dB, Analog Background Noise : -89 dBu (A-weighted), Channel Isolation : 108 dB (1 kHz), Input Impedance : 94k ohms, Output Impedance : 102 ohms (Balanced), Phantom Power : 48 V, Interface Input Port : 8 Analog Audio, Output Port : 8 Analog Audio (Terminal Block), 1 LAN (RJ-45), USB Port : 1 USB Audio (Type-A) Approved Make - Extron, BIAMP, Crestron, Danacoid	Nos	1		
48	DUAL Wireless Handheld Microphone system in UHF band. IR synchronism between receiver and microphones, LCD display with AF, RF, gain and frequency information, Manual adjustment, free frequencies scan and squelch level functions, Individual and Mix outputs of two channel. RECEIVER Frequency band - True Diversity Bandwidth - 24 kHz, Frequency response - 20 Hz - 20kHz S/N Ratio >104dB (A), Dynamic range >99.5dB ,HANDHELD MICROPHONE - Polar Pattern - Cardioid, RF output power - 30 mW, S/N Ratio >104dB (A)	Nos	1		

	Approved Make - Beyerdynamic, Work Pro/ Shure / Revolabs/ Clockaudio				
49	Wireless Presentation solution with 1 USB Dongle for Connectivity. Approved Make- Show ME, Cloudwalker, Barco	Nos	1		
50	Cable cubby with 1 power , 1 USB Power and 4 holes for 1 HDMI and 2 LAN Cable. Make EIS, Extron, Crestron	Nos	1		
51	SITC of 4 X 4 Stand alone Matrix Switcher with HDCP 2.2 and HDCP 1.4, HDMI 2.0, HDMI 1.4 and DVI 1.0 compliant. Approved Make :- Crestron, Extron, Linetek, Lightware	nos	1		
52	SITC of Various Cable Speaker, Microphone, HDMI, VGA, as per Site requiriment Approved Make :- Crestron, Extron, Linetek	Nos	1		
	Total Amount (in Rs.)				
	Add : Applicable GST				
	Grand Total Amount (in Rs.) also mention in words				

SIGNATURE OF BIDDER WITH SEAL AND DATE

Performance Security

FORM OF BANK GUARANTEE FOR PERFORMANCE SECURITY

(To be stamped in accordance with Stamps Act of India)

1. THIS DEED of Guarantee made this day of _____ between _____ (Name of the Bank) (here in after called the “Bank”) of the one part and _____ (Name of the Department) (hereinafter called the “Department”) of the other part.
2. WHEREAS _____ (Name of the Department) has awarded the contract for renovation of conference room with interiors, furniture & fixtures, audio/visual, civil and other misc works at 3rd floor of FDA Bhawan, Kotla Road, New Delhi –110 002.
3. with allied misc jobs for Rs. _____ (Rupees in figures and words) (hereinafter called the “contract”) to M/s _____ (Name of the contractor (hereinafter called the “contractor”).
4. AND WHEREAS THE Contractor is bound by the said Contract to submit to the Department a Performance Security for a total amount of Rs. _____ (Amount in figures and words).
5. NOW WE the Undersigned _____ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the Department the full amount of Rs. _____ (Amount in figures and words) as stated above.
6. After the Contractor has signed the aforementioned contract with the Department, the Bank is engaged to pay the Department, any amount up to and inclusive of the aforementioned full

amount upon written order from the Department to indemnify the Department for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The bank will deliver the money required by the Department immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice of or judicial or administrative procedures and without it being necessary to prove to the Bank the liability of damages resulting from any defects or shortcomings or debts of the Contractor. The bank shall pay to the Department any money so demanded notwithstanding any dispute /disputes raised by the Contractor in any suit of proceedings pending before any Court, Tribunal or Arbitrator(s) relating thereto and the liability under this guarantee shall be absolute and unequivocal.

7. THIS GUARANTEE is valid for a period of _____ months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least six months longer than the anticipated expiry date of the Contract period).
8. At any time during the period in which this Guarantee is still valid, if the Department agree to grant a time of extension to the contractor or if the contractor fails to complete the works within the time of completion as stated in the contract, or fails to discharge himself of the liability or damage or debts as stated above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Department and at the cost of the contractor.
9. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank of the contractor.
10. The Neglect of forbearance of the Department in enforcement of payment of any moneys, the payment where of is intended to be hereby secured or the given of time by the Department for the payment hereof shall in no way relieve the Bank of their liability under this deed.
11. The expressions “the Department”, “the Bank” and “the Contractor” herein before used shall include their respective successor and assigns.

IN WITNESS whereof I/We of; the bank has signed and sealed this guarantee on the _____ day of _____ (Month) _____ (Year) being herewith duly authorized.

For and on behalf of
the _____ Bank.

Signature of authorized Bank official

Name _____

Designation _____

I.D. No. _____

Stamp/ Seal of the Bank.

Signed, sealed and delivered for and on behalf of the Bank by the above named
_____ in the presence of :

Witness- 1

Signature_____

Name_____

Address_____

Witness- 2

Signature_____

Name_____

Address_____

Annexure – 7

CHECKLIST - FOR BIDDERS

S No.	Details	Yes / No	Remarks
01.	Bid Security Declaration in lieu of EMD to be attached.		
02.	Tender Form : Annexure – 1 along with Bid Security Declaration (BSD)		
03.	Tender document duly signed and stamped on each page.		
04.	Bidder Profile – : Annexure – 2		
05.	Financial Status : Annexure – 3		
06.	Letter of Authority : Annexure–4		
07.	Price-Bid : Annexure – 5		
08.	Power of attorney in favour of Signatory		
09.	Enclosed Xerox copy of PAN Card		
10.	Enclosed Xerox copy of GST Registration Certificate		
11.	Enclosed Xerox copy of EPF/ESI Registration Certificates		
12.	Attached the copies of the financial statements, including all related notes and income statement for the last three Financial years i.e. 2017-18, 2018-19 and 2019 – 20.		
13.	Enclosed copy of work order / contract with satisfactory work completion certificate and in case of ongoing project/work satisfactory performance certificate as per details mentioned in Part-II of the tender document.		

Note : **Please note that the above check list is an indicative for ready reference of the bidders.**
To fulfil the eligibility criteria please see RFP in detail.

SIGNATURE OF BIDDER WITH SEAL AND DATE