

No. E-12017/3/2021-HR-FSSAI
Food Safety and Standards Authority of India
A Statutory Authority under Ministry of Health & Family Welfare, Govt. of India
(HR Division)
FDA Bhavan, Kotla Road, New Delhi-110 002

06 October, 2021

CIRCULAR – DEP-01/2021

Subject: Filling up of various posts in the Food Safety and Standard Authority of India through transfer on deputation (including short term contract) on foreign service terms- reg.

The Food Safety and Standards Authority of India (FSSAI) is an autonomous statutory Authority set up under the Food Safety and Standards Act, 2006 for laying down science based standards for articles of food and to regulate their manufacture, storage, distribution, sale and import, to ensure availability of safe and wholesome food for human consumption.

2. FSSAI proposes to fill-up various positions from officers holding regular position in the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations on transfer on deputation (including short-term contract) on foreign service terms basis as per the details contained in Annexure-I. Applicants fulfilling the eligibility criteria & having relevant experience, etc may apply online on the link available on the FSSAI website i.e. www.fssai.gov.in commencing from **08 October 2021 to 07 November 2021**.

3. The hard copy of online application form duly certified by the employer alongwith 'Certificate by employer/Cadre Controlling Authority' in the prescribed format from the employer and other supporting certificates/ documents (Integrity certificate, vigilance clearance, Major/Minor penalty imposed during the last ten years and upto-date duly certified photocopies of APARs for the last 5 years) **must reach through proper channel to Assistant Director (Recruitment), FSSAI, FDA Bhawan, Kotla Road New Delhi by 18 November 2021 failing which the online application will not be considered.**

4. The period of deputation would be initially for three years. Further extension beyond three years would be subject to performance evaluation in the organization. The terms of deputation including pay of the officials selected on deputation will be governed by provisions laid down in the Department of Personnel and Training's Office Memorandum No.6/8/2009-Estt.(Pay II) dated 17th June, 2010 and other orders/guidelines issued in this regard from time to time. The period of deputation, in case of employees already on deputation in another ex-cadre post including the period of deputation held immediately preceding this appointment in the same or some other organization/Department shall not exceed five years. The maximum age limit for appointment on deputation shall be **56 years** on the last day of receiving the applications.

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5. The vacancies shown in the advertisement are indicative which may increase or decrease. The Food Authority reserves the right not to fill up all or any of the vacancies or to cancel the advertisement at any stage.

6. Circular for deputation issued vide No. **E-12017/01/2020-HR (Vol-III)** dated 30 September 2021 be treated as cancelled.

(Madan Kumar Jha)
Assistant Director (Recruitment)
assistantdirector-hr@fssai.gov.in
Tel. 011-23214135

To,

1. All Ministries/Departments/Organisations of Govt. of India/State Govt./UTs/ Autonomous Bodies as per Standard list.
2. The Under Secretary (Food), Department of Health and Family Welfare, Ministry of Health and Family Welfare, NirmanBhawan, New Delhi- with a request to kindly send the advertisement to Department of Personnel and Training for uploading the advertisement on DOP&T website for wide circulation.
3. IT Division- for uploading on official website (www.fssai.gov.in).

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2 Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original are enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt, of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **Or**A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)

ANNEXURE – I

Posts proposed to be filled up in FSSAI on transfer on Deputation on Foreign Service Terms Basis

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
01	Director, Pay Level - 13 (123100-215900)	02 (Technical)	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 12 or equivalent in the parent cadre or department; and</p> <p>with relevant experience and possessing:-</p> <p>(b) Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance</p> <p style="text-align: center;">OR</p> <p>PG Diploma of atleast one year duration in Food Safety or Food Science or Food Processing or Quality Assurance in Food sector or Dietetic and Public Health or Nutrition or Dairy Science or Bakery Science or Post Harvest Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must have studied anyone of following subjects at their Bachelor's degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences”</p> <p style="text-align: center;">OR</p> <p>BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor’s degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences</p> <p>Note : Out of 02 posts, 01 post will be filled up from the officers having relevant experience of working in Laboratory.</p>
02	Joint Director, Pay Level - 12 (78800-209200)	03 (01-Technical 01-Adm & Fin 01-Legal)	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi–Government, Statutory or Autonomous Organisations:</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 11 or equivalent in the parent cadre or department; and</p> <p>with relevant experience and possessing</p> <p>(a) Bachelor’s Degree from a recognized University or Institution</p> <p style="text-align: center;">OR</p> <p>(b) Full time Degree of Law from a recognized University or institution with twelve years experience of handling legal matters or working experience as Law Officer in a reputed Government or Autonomous body or Research Institutions or Universities or Public Sector</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Undertakings or Law firms.</p> <p>OR</p> <p>(b) “Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance</p> <p>OR</p> <p>PG Diploma of at least one year duration in Food Safety or Food Science or Food Processing or Quality Assurance in Food sector or Dietetic and Public Health or Nutrition or Dairy Science or Bakery Science or Post Harvest Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must have studied anyone of following subjects at their Bachelor’s degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences”</p> <p>OR</p> <p>BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor’s degree (not less than four years duration) in Medicine or</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			Veterinary sciences or Fisheries or Animal Sciences
03	Senior Manager, Pay Level - 12 (78800-209200)	01	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in the pay level 11 or equivalent in the parent cadre or department;</p> <p>and with relevant experience and</p> <p>possessing Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute OR Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute</p>
04	Senior Manager (IT), Pay Level - 12 (78800-209200)	01	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 11 or equivalent;</p> <p>and with relevant experience and possessing</p> <p>B. Tech or M. Tech in Computer Science or any other relevant Engineering Discipline or MCA or Bachelor's Degree in Relevant field.</p>
05	Deputy Director,	07 (04-Adm &	Officers of the Central Government or State Governments or Union Territories or

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
	Pay Level - 11 (67700-208700)	Fin 03- Technical)	Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :- (a)(i) Holding analogous post on regular basis in the parent cadre departments; or (ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 10 or equivalent in the parent cadre or department; or (iii) With six years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 8 or equivalent in the parent cadre or department; and with relevant experience and possessing (b) Bachelor's Degree from a recognised University or Institution;
06	Manager, Pay Level - 11 (67700-208700)	02	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:- (a)(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 10 or equivalent in the parent cadre or department; and with relevant experience and possessing Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute OR Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute OR Master's degree in Library Sciences or Library and Information Science from a recognized University or Institute
07	Manager (IT), Pay Level -11 (67700-208700)	01	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Organisations:-</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent;</p> <p>and with relevant experience and possessing</p> <p>B. Tech or M. Tech in Computer Science or any other related Engineering Discipline or MCA or Bachelor's Degree in Relevant field</p>
08	Assistant Director (Technical), Pay Level - 10 (56100-177500)	11	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department;</p> <p>OR</p> <p>(ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 8 or equivalent in the parent cadre or department;</p> <p>OR</p> <p>(iii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent in the parent cadre or department;</p> <p>OR</p> <p>(iv)with eight years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and</p> <p>with relevant experience and possessing</p> <p>(b) "Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance</p> <p style="text-align: center;">OR</p> <p>PG Diploma of atleast one year duration in Food Safety or Food Science or Food Processing or Quality Assurance in Food sector or Dietetic and Public Health or Nutrition or Dairy Science or Bakery Science or Post Harvest Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must have studied anyone of following subjects at their Bachelor's degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences”</p> <p style="text-align: center;">OR</p> <p>BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences</p>
09	Assistant Director (OL), Pay Level - 10 (56100-177500)	01	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Semi–Government, Statutory or Autonomous Organisations :</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the pay Level 8 or equivalent in the parent cadre or department; or (iii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent in the parent cadre or department; or (iv) With eight years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and (b) Possessing the following educational qualification and experience :-</p> <p>Masters degree from a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master’s degree from a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master’s degree from a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master’s degree from a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master’s Degree from a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; and</p> <p>(ii) Three years’s experience of using or applying terminology (terminological work) in</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central or State Government or Autonomous Body or Statutory Organization or Public Sector Undertaking or Universities or educational institutions</p> <p>OR</p> <p>Three years experience of teaching in Hindi and English or research in Hindi or English under Central or State Governments or Autonomous Body or Statutory Organization or Public Sector Undertakings or Universities or recognized research or educational institutions</p>
10	Deputy Manager, Pay Level - 10 (56100-177500)	04	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent;</p> <p>and with relevant experience and</p> <p>possessing Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute OR Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute OR Master's degree in Library Sciences or Library and Information Science of a recognized University or Institute</p>
11	Deputy Manager (IT), Pay Level - 10 (56100-177500)	02	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(a) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(b) With three years regular service in the grade</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent; and</p> <p>with relevant experience and possessing B. Tech or M. Tech in Computer Science or any other related Engineering Discipline or MCA or Bachelor's Degree in Relevant field.</p>
12	Administrative Officer, Pay Level - 8 (47600-151100)	10	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the pay level 7 or equivalent in the parent cadre or department; or</p> <p>(iii) with six years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and</p> <p>with relevant experience and possessing</p> <p>Bachelor's Degree from a recognised University or Institution</p>
13	Senior Private Secretary, Pay Level - 08 (47600-151100)	06	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations with relevant experience :-</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii)With two years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 7 or equivalent in the parent cadre or department.</p> <p>with relevant experience and possessing</p> <p>Bachelor's Degree from a recognised University or Institution</p>
14	Personal Secretary, Pay	15	Officers of the Central Government or State Governments or Union Territories or

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
	Level - 07 (44900-142400)		Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations with relevant experience :- (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department. with relevant experience and possessing Bachelor's Degree from a recognised University or Institution
15	Assistant Manager (IT) Pay Level - 07 (44900-142400)	01	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:- (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department; and; with relevant experience and possessing B.Tech or M. Tech in Computer Science or any other related Engineering Discipline or MCA or Bachelor's Degree in Relevant field.
16	Assistant, Pay Level - 06 (35400-112400)	02	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :- (a)(i) Holding analogous post on regular basis in the parent cadre; or (ii) with ten years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 4 or equivalent in the parent cadre or department and having three years' experience in administration, human resource development, or / and vigilance matters depending on the post requirement and possessing Bachelor's Degree

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			from a recognised University or Institution
17	Staff Car Driver (Ordinary Grade) Pay Level - 02 (19900-63200)	03	Holding regular post of Staff Car Driver in Pay Level -1 in any Government Organization and possessing:- (i) a valid driving license for motor cars; (ii) Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicle) (iii) Experience of driving a motor car for at least three years; and (iv) Pass in 10th Standard