

File No.20015/01/2019-HR 1833  
**Food Safety and Standards Authority of India**  
(A Statutory Authority established under the Food Safety & Standards Act, 2006)  
(HR Division)  
FDA Bhawan, Kotla Road, New Delhi-110 002


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The 10 December, 2019

**OFFICE ORDER No.297/2019**

It has been decided with the approval of competent authority to adopt a new Performance Management System for appraisal of employees of FSSAI. The basic aspects of the system are as follows:

- a) To shift from individual based to committee based appraisal.
  - b) Bring objectivity & transparency in appraisal and avoid personal biases and ensure timelines.
2. In this regard, constitution of different appraisal committees and review committees for appraisals commencing April 2020 are annexed.

  
Cdr Sharad Aggarwal (Retd)  
Director

To

- (i) All Officers/ officials of HQ, ROs & Labs
- (ii) IT division for wide circulation

Copy to:

PPS to CP & Sr PS to CEO

**Annexure**

**FORMATION OF APPRAISAL & REVIEW COMMITTEES FOOD SAFETY AND STANDARDS  
AUTHORITY OF INDIA (FSSAI)**

No. of Unit	Division	Appraisal Committee	Review Committee
1.	O/o CP, FSSAI	Cdr Sharad Aggarwal (Retd), Director	CEO, FSSAI Sh. Rajeev Kumar Jain, ED
2.	O/o CEO, FSSAI	Ms. Inoshi Sharma, Director Dr Amit Sharma, Director	Dr. Shobhit Jain, ED
3.	<b>Human Resource &amp; Finance Division</b>	Sh. Rajeev Kumar Jain, Executive Director Cdr Sharad Aggarwal (Retd), Director Ms. Inoshi Sharma, Director Sh. Praful Ranjan, Deputy Director	Sh. Kumar Anil, Advisor Dr. Shobhit Jain, Executive Director Dr. Bhaskar N, Advisor
4.	<b>General Administration and Policy Coordination Division</b>	Sh RK Mittal, Head(RCD) Sh. Raj Singh, Head (GA) Cdr Sharad Aggarwal (Retd), Director	Sh. Rajeev Kumar Jain, Executive Director Dr. Shobhit Jain, Executive Director Sh. Kumar Anil, Advisor (Standards)
5.	<b>Social &amp; Behavioural Change Division (SBCD) and Information Technology Division</b>	Ms. Inoshi Sharma, Director Sh. A.K. Chanana, CITO (Head) Cdr Sharad Aggarwal (Retd), Director	Rajeev Kumar Jain, Executive Director Dr. Shobhit Jain, Executive Director Dr. Bhaskar N. Advisor
6.	<b>Science &amp; Standards Division</b>	Shri Kumar Anil, Advisor Dr. Amit Sharma, Director Dr. Rubeena Shaheen, Director Dr. Anil Chandra Mishra, Joint Director	Rajeev Kumar Jain, Executive Director Dr. Bhaskar N. Advisor Sh. Sunil Bakshi, Head (Codex)
7.	<b>Food Lab Division Lab Training &amp; Surveillance Division</b>	Dr. Bhaskar N. Advisor Dr. Shalini Sehgal, Director (QA) Cdr Sharad Aggarwal (Retd), Director	Sh. Kumar Anil, Advisor (Standards) Sh RK Mittal, Head(RCD) Sh. Sunil Bakshi, Head (Codex)
8.	<b>Codex Division and Imports Division</b>	Dr. Sanu Jacob, Director Dr. Amit Sharma, Director Sh. P. Karthikeyan, Deputy Director	Shri Kumar Anil, Advisor Dr. Bhaskar N. Advisor Sh. Sunil Bakshi, Head (Codex)

No. of Unit	Division	Appraisal Committee	Review Committee
9.	<b>State License Division and Central License Division</b>	Sh Shobhit Jain, ED Sh. Rajiv Kumar Mittal, Head (CLD) Cdr Sharad Aggarwal (Retd), Director Ms. Pritha Ghosh, Deputy Director Sh. Parveen Jargar, Joint Director	Sh Kumar Anil, Advisor Sh Rajeev Kumar Jain, ED Sh. Sunil Bakshi, Head (Codex)
10.	<b>Northern Region, Delhi</b>	Sh. Rajesh Singh, Director Sh. Anil Mehta, Joint Director Sh. B.S. Acharya, Joint Director	Sh Rajeev Kumar Jain, ED Sh Shobhit Jain, ED Sh. Rajiv Kumar Mittal, Head (CLD)
11.	<b>Eastern Region, Kolkata and North Eastren Region, Guwahati</b>	Col. Pramod Shahaji Dahitule, Director Sh. Subburaj. M, Deputy Director Sh. Partha Das Mohapatra, Deputy Director	Sh Rajeev Kumar Jain, ED Sh Shobhit Jain, ED Sh. Rajiv Kumar Mittal, Head (CLD)
12.	<b>Western Region, Mumbai</b>	Dr. Yogesh Kamat, Director Sh. Sandip Patil, Joint Director Sh. KU Methekar, Deputy Director	Sh Rajeev Kumar Jain, ED Sh Shobhit Jain, ED Sh. Rajiv Kumar Mittal, Head (CLD)
13.	<b>Southern Region, Chennai/Cochin port/ Tuticorin</b>	Sh. P. Muthumaran, Director Dr. M. Kannan, Deputy Director Sh. S. Pandiya Raja, Deputy Director Ms. Jitha K. K., Deputy Director Dr. Jesto George, Deputy Director	Sh Rajeev Kumar Jain, ED Sh Shobhit Jain, ED Sh. Rajiv Kumar Mittal, Head (CLD)
14.	<b>National Food Laboratory (NFL), Kolkata and Raxaul</b>	Dr. A. K. Adhikari, Director Sh. Deba Dutta Mishra, Deputy Director Dr (Smt) Geetanjali, Microbiologist	Sh Rajeev Kumar Jain, ED Sh Shobhit Jain, ED Dr. Bhaskar N. Advisor
15.	<b>National Food Laboratory (NFL), Ghaziabad</b>	Dr. G.P. Sharma, Director Sh. S. S. Raghav, Joint Director Dr. Shalini Sehgal, Director (QA)	Sh Rajeev Kumar Jain, ED Sh Shobhit Jain, ED Dr. Bhaskar N. Advisor

**Other Appraisal Committee Members**

Sl. No.	Name & Designation	Appraisal Committee	Review Committee
1.	Sh. Parveen Jargar, Joint Director	Sh Shobhit Jain, ED	Sh. Rajeev Kumar Jain, ED
2.	Sh. Anil Mehta, Joint Director		
3.	Sh. B.S. Acharya, Joint Director	Cdr Sharad Aggarwal (Retd), Director	Sh. Rajiv Kumar Mittal, Head (RCD)
4.	Sh. Sandip Patil, Joint Director		
5.	Sh. Praful Ranjan, Deputy Director		
6.	Dr. Dinesh Sharma, Joint Director		
7.	Sh. S. S. Raghav, Joint Director		
8.	Ms. Pritha Ghosh, Deputy Director	Ms Inoshi Sharma, Director	Dr. Bhaskar N, Advisor
9.	Sh. Subburaj. M, Deputy Director	Sh Amit Sharma, Director	
10.	Sh. KU Methekar, Deputy Director		
11.	Dr. Anil Chandra Mishra, Joint Director		
12.	Sh. P. Karthikeyan, Deputy Director		
13.	Sh. K.U. Methekar, Deputy Director		
14.	Sh. Vasant Gopinath Sarvade, Deputy Director		
15.	Dr. Sheetal Gupta, Deputy Director		
16.	Sh. Sukant Chaudhary, Deputy Director		
17.	Dr. M. Kannan, Deputy Director		
18.	Sh. S. Pandiya Raja, Deputy Director		
19.	Ms. Jitha K. K., Deputy Director		
20.	Dr. Jesto George, Deputy Director		
21.	Sh. Partha Das Mohapatra, Deputy Director		
22.	Sh. Deba Dutta Mishra, Deputy Director		

**Senior Consultants**

Sl. No.	Name & Designation	Appraisal and Review Committee
1.	Sh. Raj Singh, Consultant (Head)	Sh. Pawan Kumar Agarwal, CEO, FSSAI
2.	Sh. Sunil Bakshi, Consultant (Head)	Sh. Rajeev Kumar Jain, Executive Director
3.	Sh. A.K. Chanana, Consultant (CITO) (Head)	Dr. Bhaskar N. Advisor
4.	Sh. Rajiv Kumar Mittal, Head (CLD)	Sh Kumar Anil, Advisor

**Heads of Appraisal Committees**

<b>Sl. No.</b>	<b>Name &amp; Designation</b>	<b>Appraisal Committee</b>	<b>Review Committee</b>
1.	Cdr. Sharad Aggarwal (Retd), Director	Sh. Rajeev Kumar Jain, Executive Director  Dr. Shobhit Jain, Executive Director  Dr. Bhaskar N. Advisor	Sh. Pawan Kumar Agarwal, CEO, FSSAI  Sh Kumar Anil, Advisor  Sh. Rajiv Kumar Mittal, Head (CLD)  Sh. Sunil Bakshi, Head (Codex)
2.	Smt. Inoshi Sharma, Director		
3.	Dr. Rubeena Shaheen, Director		
4.	Dr. Shalini Sehgal, Director		
5.	Dr. Sanu Jacob, Director		
6.	Dr. Amit Sharma, Director		
7.	Sh. Rajesh Singh, Director		
8.	Col. Pramod Shahaji Dahitule, Director		
9.	Dr. Yogesh Kamat, Director		
10.	Sh. P. Muthumaran, Director		
11.	Dr. A. K. Adhikari, Director		
12.	Dr. G.P. Sharma, Director		